

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 010, Series of 2025

RECOMMENDING THE AWARD OF CONTRACT TO LA BREZA HOTEL, INC. FOR THE LEASE OF VENUE INCLUSIVE OF MEALS FOR THE ONBOARDING PROGRAM FOR NEWLY-HIRED PTMO-PIU PERSONNEL.

"WHEREAS, the Office of Transportation Cooperatives'-Administrative and Finance Division (OTC-AFD), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue Inclusive of Meals for the Onboarding Program for Newly-Hired PTMO-PIU Personnel to be held on June 24-25, 2025 in Quezon City with an Approved Budget for the Contract (ABC) amounting to PHP 260,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2025 (**Annex B**);"

"WHEREAS, on 17 June 2025, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the location stated on the ToR in Quezon City. The complete catalogue of the ten (10) prospective venues is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 19 June 2025, 05:00 P.M., there were three (3) interested suppliers manually and electronically submitted its RFQ. The OTC-BAC formally evaluated the said RFQs of the suppliers during its committee meeting held at the OTC Conference/Board Room on 20 June 2025;"

"WHEREAS, per evaluation conducted by the committee, they found the bid proposals of the suppliers to be compliant to all the requirements of OTC and were all declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the technical specifications as indicated, thus their respective financial proposals were as follows:

Rank No.	Supplier	Financial Offer (PhP)
1.	La Breza Hotel, Inc.	232,800.00
2.	Harolds Hotel	258,750.00
3.	Axiaa Hotel	259,999.00

"WHEREAS, after a careful, review, evaluation, verification, and deliberation among the members of the Committee, it do hereby concluded that La Breza Hotel, Inc. passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to Two Hundred Thirty-Two Thousand Eight Hundred Pesos (Php 232,800.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 260,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Lowest Calculated Quotation (LCQ) (**Annex D**);

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 88.78% (marked as pass from the passing rate of 75% set forth by the committee), the OTC-BAC

declared that La Breza Hotel, Inc. is the Lowest Calculated Responsive Quotation (LCRQ) **(Annex E)**;


WHEREAS, pursuant to Section 42 of the Implementing Rules and Regulations (IRR) of RA No. 12009 otherwise known as the New Government Procurement Reform Act (NGPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:


- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 35.9.3b)) to La Breza Hotel, Inc. as the Lowest Calculated and Responsive Quotation (LCRQ) for the Lease of Venue Inclusive of Meals for the Onboarding Program for Newly-Hired PTMO-PIU Personnel to be held on June 24-25, 2025 in Quezon City, amounting to Two Hundred Thirty-Two Thousand Eight Hundred Pesos **(Php 232,800.00)**, inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

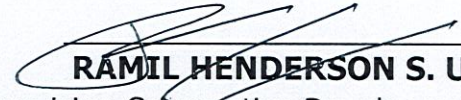
DONE in Quezon City this 20th day of June 2025.

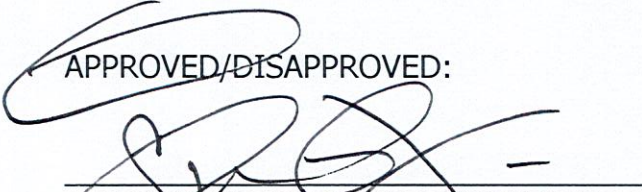
On Official Business
RAMON A. ILAGAN
Executive Director II
and BAC Chairperson


ATTY. CHRISTIAN N. OBERIO
Chief, Operations Division
and BAC Vice-Chairperson


JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Member


NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
and BAC Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member

APPROVED/DISAPPROVED:

REYMONDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 6/23/2025