



Republic of the Philippines
Department of Transportation
OFFICE OF TRANSPORTATION COOPERATIVES

26 May 2025

MS. JEANCKY RONETH C. DOMINGO

Authorized Representative

NLCC TOURS & TRANSPORT SERVICES

B156 247, Imelda Avenue, cor. Katapatan St.,
Karangalan Village, San Pedro, Cainta, Rizal

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Domingo**:

This has reference to our award of contract to your company for the **Procurement of Transportation Services for the OTC 2025 Strategic Plan and Revised Operational Manual Presentation, Team Building And GAD Activity** to be held on 28 - 30 May 2025 in the amount of Forty-Four Thousand Eight Hundred Pesos (**Php 44,800.00**), inclusive of appropriate EWT and VAT government withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 009, series of 2025.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a duplicate copy and return the original copy to this Office the soonest possible time.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN, JR.

Chairperson

Head of the Procuring Entity

Conformé:


JEANCKY RONETH C. DOMINGO

Authorized Representative

Date:

May 27, 2025