



Republic of the Philippines
Department of Transportation
OFFICE OF TRANSPORTATION COOPERATIVES

16 May 2025

MS. JOVELYN CABALLERO

Sales Executive

LA BREZA HOTEL, INC.

155 Mother Ignacia Avenue,
Brgy. South Triangle, Quezon City

SUBJECT: NOTICE OF AWARD

Dear **Ms. Caballero**:

We are pleased to notify you that your bid price and proposal for the **Lease of Venue & Meals for the 2025 OTC Strategic and Operational Planning Workshop** to be held on May 21-23, 2025 in the amount of Seventy-Nine Thousand Three Hundred Fifty Pesos (**Php 79,350.00**), inclusive of appropriate EWT and VAT withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 007, series of 2025.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest possible time.

You are also required to formally enter into a contract with us immediately. Failure to enter into the said contract shall constitute sufficient grounds for cancellation of this award.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN, JR.

Chairperson

Head of the Procuring Entity

Conformé:


MS. JOVELYN CABALLERO

Sales Executive

Date: May 20, 2025