

## OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 007, Series of 2025

### RECOMMENDING THE AWARD OF CONTRACT TO LA BREZA HOTEL, INC. FOR THE LEASE OF VENUE & MEALS FOR THE 2025 OTC STRATEGIC AND OPERATIONAL PLANNING WORKSHOP.

**"WHEREAS**, the Office of Transportation Cooperatives'-Planning and Evaluation Division (OTC-PED), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue & Meals for the 2025 OTC Strategic and Operational Planning Workshop to be held on May 21-23, 2025 in Quezon City with an Approved Budget for the Contract (ABC) amounting to PHP 103,500.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2025 (**Annex B**);"

**"WHEREAS**, on 14 May 2025, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the location stated on the ToR in Quezon City. The complete catalogue of the six (6) prospective venues is attached as (**Annex C**);"

**"WHEREAS**, before the closing date and time of the submission of the RFQs on 16 May 2025, 05:00 P.M., only one (1) interested supplier submitted its RFQ electronically, which is the La Breza Hotel, Inc. The OTC-BAC formally evaluated the said RFQ of the supplier at a meeting held at the OTC Conference/Board Room on 16 May 2025;"

**"WHEREAS**, after a careful, review, evaluation, verification, and deliberation among the members of the Committee, it do hereby concluded that La Breza Hotel, Inc. passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to Seventy-Nine Thousand Three Hundred Fifty Pesos (Php 79,350.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 103,500.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex D**);

**WHEREAS**, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;


**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) to La Breza Hotel, Inc. as the Single Calculated and Responsive Quotation (SCRQ) for the Lease of Venue & Meals for the 2025 OTC Strategic and Operational Planning Workshop to be held on May 21-23, 2025 in Quezon City, amounting to Seventy-Nine Thousand Three Hundred Fifty Pesos (**Php 79,350.00**), inclusive of applicable EWT and VAT government withholding taxes; and




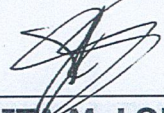
(2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 16<sup>th</sup> day of May 2025.

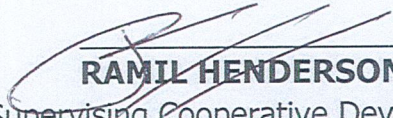
  
**ATTY. CHRISTIAN N. OBERIO**  
Attorney III  
and BAC Chairperson

Digitally signed  
by Lopez-  
Cosares Nita  
Mate

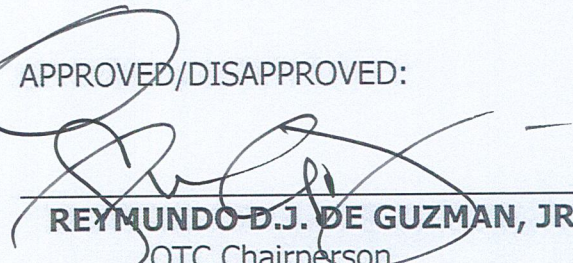
  
**JOMAR S. DANS**  
Chief, Planning and Evaluation Division  
and BAC Vice-Chairperson

  
**NITA M. LOPEZ-COSARES**  
Chief, Administrative and Finance Division  
and BAC Member

Date: 2025.05.19  
14:30:36 +08'00'

  
**RAMIL HENDERSON S. URRERA**  
Supervising Cooperative Development Specialist  
and BAC Member

On Leave  
**PEARL JANE F. BACULI**  
Project Evaluation Officer III  
and BAC Member

APPROVED/DISAPPROVED:  
  
**REYMUNDO D.J. DE GUZMAN, JR.**  
OTC Chairperson  
Head of the Procuring Entity

Date: \_\_\_\_\_