

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 009, Series of 2025

RECOMMENDING THE AWARD OF CONTRACT TO NLCC TOURS AND TRANSPORT SERVICES FOR THE PROCUREMENT OF TRANSPORTATION SERVICES FOR THE OTC 2025 STRATEGIC PLAN AND REVISED OPERATIONAL MANUAL PRESENTATION, TEAM BUILDING AND GAD ACTIVITY.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Procurement of Transportation Services for the OTC 2025 Strategic Plan and Revised Operational Manual Presentation, Team Building And GAD Activity to be held on May 28-30, 2025 in Tagaytay with an Approved Budget of the Contract (ABC) amounting to PHP 50,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2025 (**Annex B**);"

"WHEREAS, on 22 May 2025, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different tourist bus services on which the deadline of submission of quotations was set on 23 May 2025, 3:00 P.M. The complete catalogue of six (6) prospective suppliers is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 23 May 2025, 03:00 P.M., only one (1) interested supplier submitted its RFQ electronically: NLCC Tours & Transport Services. The OTC-BAC formally evaluated the said RFQ of the suppliers last 23 May 2025;

"WHEREAS, after a careful review, evaluation, and deliberation among the members of the Committee, it has hereby concluded that NLCC Tours & Transport Services passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex D**); The supplier's Price Quotation Offer amounting to Forty-Four Thousand Eight Hundred Pesos (Php 44,800.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 50,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex E**);"

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted Special Permit or Certificate of Public Convenience (CPC), the OTC-BAC declared that NLCC Tours and Transport Services is the Single Calculated Responsive Quotation (SCRQ) (**Annex F**);"

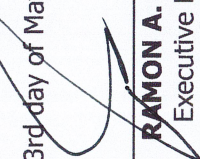
"WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- 1) **AWARD OF CONTRACT** via Negotiated Procurement-Small Value Procurement (Section 53.9) to NLCC Tours & Transport Services as the Single Calculated Responsive Quotation (SCRQ) for the Procurement of Transportation Services for the OTC 2025 Strategic Plan and Revised Operational Manual Presentation, Team Building And GAD Activity to be held on May 28-30, 2025 amounting to Forty-Four Thousand Eight Hundred Pesos (**Php 44,800.00**), inclusive of applicable EWT and VAT government withholding taxes; and

- 2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

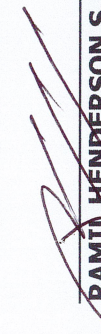
DONE in Quezon City this 23rd day of May 2025.



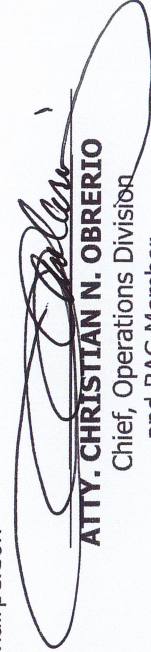
RAMON A. ILAGAN
Executive Director
and BAC Chairperson



JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson



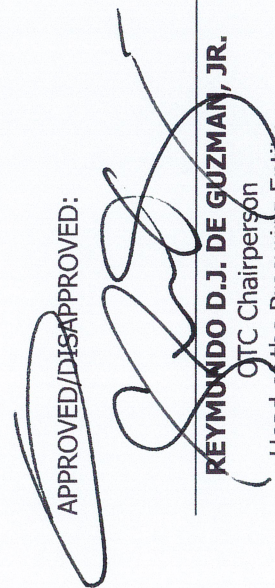
RAMIL HENDERSON S. URRERA
Supervising Cooperative Development
Specialist and BAC Member



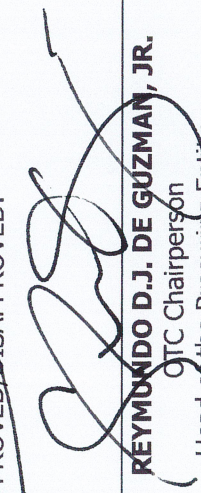
ATTY. CHRISTIAN N. OBRERIO
Chief, Operations Division
and BAC Member



NITA M. LOPEZ-COSARES
Chief, Administrative and Finance
Division and BAC Member



APPROVED/DISAPPROVED:



REYMONDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 23 May 2025