

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 008, Series of 2025

RECOMMENDING THE AWARD OF CONTRACT TO HORTZ HOTELS & RESORT (LUXNEST CORPORATION) FOR THE LEASE OF VENUE INCLUSIVE OF MEALS AND ACCOMMODATION FOR THE OTC 2025 STRATEGIC PLAN AND REVISED OPERATIONAL MANUAL PRESENTATION, TEAM BUILDING AND GAD ACTIVITY.

"WHEREAS, the Office of Transportation Cooperatives' Administrative and Finance Division (OTC-AFD), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue inclusive of Meals and Accommodation for the OTC 2025 Strategic Plan and Revised Operational Manual Presentation, Team Building and GAD Activity to be held on May 28-30, 2025 with an Approved Budget for the Contract (ABC) amounting to PHP 340,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2025 (**Annex B**);"

"WHEREAS, on 19 May 2025, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within 50 to 60 KM radius from the Office as stated on the ToR. The complete catalogue of the thirteen (13) prospective venues is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 22 May 2025, 05:00 P.M., only one (1) interested supplier submitted its RFQ electronically, namely: 1) Luxnest Corporation (Hortz Hotels and Resorts) Inc. The OTC-BAC formally evaluated the said RFQ of the supplier at a meeting held at the La Breza Hotel on 23 May 2025, 08:00 A.M. Luxnest Corporation (Hortz Hotels and Resorts) Inc. was declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the specifications as indicated in the ToR;"

"WHEREAS, after a careful review, evaluation, verification, and deliberation among the members of the Committee, it has hereby concluded that Luxnest Corporation (Hortz Hotels and Resorts) Inc. passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to Three Hundred Forty Thousand Pesos (Php 340,000.00), inclusive of applicable EWT and VAT government withholding taxes which is in the same amount of ABC of Php 340,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex D**);

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the lone supplier, a recent activity entitled Training Simulation and Coaching Session Workshop for OTC Personnel in Executing the Basic Fleet Management System Seminar (BFMSS), revealed that the OTC already conducted several activities to this supplier last February 2025 and submitted a tabulated Table of Rating Factors for Lease of Venue, the rating of the said hotel was 90.80% (marked as pass), hence, the OTC-BAC after judicious review and deliberations of the submitted Technical Report declared that the Luxnest Corporation (Hortz Hotels and Resorts) Inc. is the Single Calculated Responsive Quotation (SCRQ) (**Annex E**);

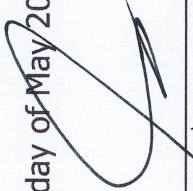
"WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- (1) **AWARD OF CONTRACT** via Negotiated Procurement-Lease of Venue (Section 53.10) to Luxnest Corporation (Hortz Hotels and Resorts) Inc. as the Single Calculated and Responsive Quotation (SCRQ) for the Lease of Venue inclusive of Meals and Accommodation for the OTC 2025 Strategic Plan and Revised Operational Manual Presentation, Team Building and GAD Activity to be held on May 28-30, 2025, amounting to Three Hundred Forty Thousand Pesos (**Php 340,000.00**), inclusive of applicable EWT and VAT government withholding taxes; and

- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

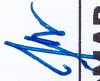
DONE in Quezon City this 23rd day of May 2025.



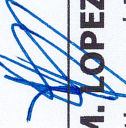
RAMÓN A. ILAGAN
Executive Director II
and BAC Chairperson



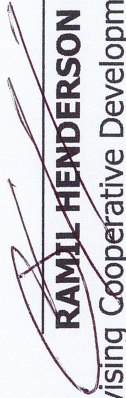
ATTY. CHRISTIAN N. OBERIO
Chief, Operations Division
and BAC Vice-Chairperson



JONMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Member



NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
and BAC Member



RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member


APPROVED/DISAPPROVED:

REYMUNDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 23 May 2025