

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF TRANSPORTATION COOPERATIVES

September 5, 2024

**SEC. JAIME J. BAUTISTA**

Office of the Secretary

Department of Transportation

Primex Tower, EDSA, corner Connecticut St.,

San Juan Metro Manila

Thru : **ALIZA MARIE GUILLOT-SALARDA**  
Division Chief  
Budget Division, Finance Service

Dear Sec. Bautista:

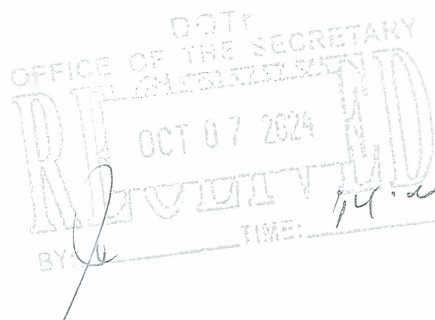
In Compliance with the Department Memorandum Order dated September 2, 2011, the Office of Transportation Cooperatives (OTC) hereby submits the following reports for the month of **AUGUST 2024**:

- Financial Performance;
- Status of NCA utilization/disbursements rate; and
- Physical Performance Report.

For any further questions or queries, please reach Ms. Eleanor C. Mupas, Budget Officer, at (02) 8833-9315 or email at [eleanor.mupas@otc.gov.ph](mailto:eleanor.mupas@otc.gov.ph). Thank you.

Very Truly Yours,

  
**REYMUNDO D.J. DE GUZMAN JR.**  
Executive Director-II/  
OTC, Office of the Chairman



 dotr monthly transmittal letter

5/F BEN-LOR BLDG, 1184 QUEZON AVE., BRGY. PALIGSAHAN, QUEZON CITY

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(02) 8332-9315

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DEPARTMENT OF TRANSPORTATION										Annex A	
OFFICE OF TRANSPORTATION COOPERATIVES											
Financial Performance Report											
As of August 31, 2024											
All Funds											
(In 000 Pesos)											
I. EXPENDITURES											
	GAA 11957 Fy 2024	Allocation Received/Available PS	MOOE	CO	TOTAL	PS	MOOE	CO	TOTAL	Utilizations Rate (In %)	Remarks (reasons for under/over utilization of funds)
Fund Source	Appropriations				As of August 31, 2024						
CURRENT OPERATING EXPENSES											
Current Year Budget	54,172	25,702	22,215	6,255	54,172	16,854	10,012	320	27,186	50%	
Regular Agency Fund (Specific Budget -GAA)	51,492	23,024	22,213	6,255	51,492	14,860	10,010	320	25,190	49%	
Administration of Personnel Benefits	589	589	-		589	589	-	-	589	100%	
Total Specific Budget	52,081	23,613	22,213	6,255	52,081	15,449	10,010	320	25,779	49%	
Miscellaneous and Personnel Benefits Fund	-	-	-		-	-	-	-	-	-	
Automatic Appropriations	2,089	2,089	-		2,089	1,405	-	-	1,405	67%	
Total Current Appropriations	54,170	25,702	22,213	6,255	54,170	16,854	10,010	320	27,184	50%	
Continuing Appropriations -Fy 2023	2	-	2		2		2		2	100%	
Total Allotment/Obligation Incurred	54,172	25,702	22,215	6,255	54,172	16,854	10,012	320	27,186	50%	
Prepared by:	Certified Correct:			Approved:							
ANGELICA J. ASPERO Administrative Aide VI	ELEANOR G. MUPAS Administrative Officer V			REYNUNDO D. J. DE GUZMAN, JR. Executive Director II/OIC Office of the Chairperson							



Department: 22  
Entity Name: OFFICE OF TRANSPORTATION COOPERATIVES  
Operating Unit: 01  
Organization Code (UACS): 23-004-00-000  
Funding Source Code (as displayed): 01-1-01-101

MONTHLY REPORT OF DISBURSEMENTS  
For the Month of AUGUST 01-31, 2024

PARTICULARS	CURRENT YEAR BUDGET						PRIOR YEARS ACCOUNTS PAYABLE							CURRENT YEAR'S BUDGET				SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL						REMARKS			
	PS	MODE	FIN. EXP.	CO	TOTAL	PRIOR YEARS ACCOUNTS PAYABLE		SUB-TOTAL		CURRENT YEAR'S BUDGET		TOTAL	PS	MODE	FIN. EXP.	CO	SUB-TOTAL		TOTAL	PS	MODE	FIN. EXP.	CO	TOTAL	PS	MODE	FIN. EXP.	CO		TOTAL		
						PS	MODE	FIN. EXP.	CO	PS	MODE																				FIN. EXP.	CO
						7	8	9	10	11=(7+8+9+10)	12																				13	14
1	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28					
JULY																																
Notice of Cash Allocation (NCA)		59,737.20	889,942.25	-	-	949,679.45	-	-	-	-	-	-	-	-	-	-	949,679.45		59,737.20	889,942.25	-	-	-	-	-	-	949,679.45					
MDS Checks Issued		-	889,942.25	-	-	949,679.45	-	-	-	-	-	-	-	-	-	-	949,679.45		59,737.20	889,942.25	-	-	-	-	-	-	949,679.45					
Advice to Debit Account		59,737.20	-	-	-	949,679.45	-	-	-	-	-	-	-	-	-	-	949,679.45		-	-	-	-	-	-	-	-	-					
Working Fund (NCA Issued to B1)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Tax Remittance Advances Issued (TVA)		103,525.17	15,793.99	-	-	119,319.16	-	-	-	-	-	-	-	-	-	-	119,319.16		103,525.17	15,793.99	-	-	-	-	-	-	119,319.16					
Cash Disbursement Ceiling (CDC)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Non-Cash Availment Authority (NCAA)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Others (CDT, Docs Stamp, etc.)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
TOTAL		163,262.37	905,736.24	-	-	1,068,998.61	-	-	-	-	-	-	-	-	-	-	1,068,998.61		163,262.37	905,736.24	-	-	-	-	-	-	1,068,998.61					
AUGUST																																
Notice of Cash Allocation		1,486,661.47	743,155.77	-	-	2,229,817.24	-	-	-	-	-	-	-	-	-	-	2,229,817.24		1,486,661.47	743,155.77	-	-	-	-	-	-	2,229,817.24					
MDS Checks Issued		31,597.94	31,597.94	-	-	31,597.94	-	-	-	-	-	-	-	-	-	-	31,597.94		31,597.94	31,597.94	-	-	-	-	-	-	31,597.94					
Advice to Debit Account		1,455,063.53	743,155.77	-	-	2,198,219.30	-	-	-	-	-	-	-	-	-	-	2,198,219.30		1,455,063.53	743,155.77	-	-	-	-	-	-	2,198,219.30					
Working Fund (NCA Issued to B1)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Tax Remittance Advances Issued		103,525.17	20,563.76	-	-	124,088.93	-	-	-	-	-	-	-	-	-	-	124,088.93		103,525.17	20,563.76	-	-	-	-	-	-	124,088.93					
Cash Disbursement Ceiling		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Non-Cash Availment Authority		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Others (CDT, Docs Stamp, etc.)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
TOTAL		1,590,186.64	763,719.53	-	-	2,353,906.17	-	-	-	-	-	-	-	-	-	-	2,353,906.17		1,590,186.64	763,719.53	-	-	-	-	-	-	2,353,906.17					
SEPTEMBER																																
Notice of Cash Allocation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
MDS Checks Issued		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Advice to Debit Account		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Working Fund (NCA Issued to B1)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Tax Remittance Advances Issued		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Cash Disbursement Ceiling		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Non-Cash Availment Authority		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Others (CDT, Docs Stamp, etc.)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
TOTAL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
3rd QUARTER																																
Notice of Cash Allocation		1,546,398.67	1,633,098.02	-	-	3,179,496.69	-	-	-	-	-	-	-	-	-	-	3,179,496.69		1,546,398.67	1,633,098.02	-	-	-	-	-	-	3,179,496.69					
MDS Checks Issued		31,597.94	31,597.94	-	-	31,597.94	-	-	-	-	-	-	-	-	-	-	31,597.94		31,597.94	31,597.94	-	-	-	-	-	-	31,597.94					
Advice to Debit Account		1,514,800.73	1,633,098.02	-	-	3,147,898.75	-	-	-	-	-	-	-	-	-	-	3,147,898.75		1,514,800.73	1,633,098.02	-	-	-	-	-	-	3,147,898.75					
Working Fund (NCA Issued to B1)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Tax Remittance Advances Issued		207,050.34	36,357.75	-	-	243,408.09	-	-	-	-	-	-	-	-	-	-	243,408.09		207,050.34	36,357.75	-	-	-	-	-	-	243,408.09					
Cash Disbursement Ceiling		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Non-Cash Availment Authority		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
Others (CDT, Docs Stamp, etc.)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-					
GRAND TOTAL		1,753,449.01	1,669,455.77	-	-	3,422,904.78	-	-	-	-	-	-	-	-	-	-	3,422,904.78		1,753,449.01	1,669,455.77	-	-	-	-	-	-	3,422,904.78					

MARK	Previous Report (July)	This month (August)	As of Date
Debitment Authorities Received	26,181,000.00	3,420,000.00	29,601,000.00
NCA			
Working Fund	1,160,446.71	124,088.93	1,284,535.64
TVA			
CDC			
NCAA			
Others (CDT, BTR Docs Stamp, etc.)			
Less: Notice of Transfer Allocations (NTA) Issued	27,341,446.71	3,544,088.93	30,885,535.64
Total Disbursements Authorities Available	24,008,538.31	2,353,906.17	26,362,444.48
Less: Expired NCA	3,241,320.55	1,190,182.76	4,431,503.31
Disbursements *			
Balance of Disbursements Authorities as of to date			

Previous Report (July)	This month (August)	As of Date
27,249,858.86	3,544,088.93	30,793,947.79
24,008,538.31	2,353,906.17	26,362,444.48
3,241,320.55	1,190,182.76	4,431,503.31

Previous Report (July)	This month (August)	As of Date
27,249,858.86	3,544,088.93	30,793,947.79
24,008,538.31	2,353,906.17	26,362,444.48
3,241,320.55	1,190,182.76	4,431,503.31

Previous Report (July)	This month (August)	As of Date
27,249,858.86	3,544,088.93	30,793,947.79
24,008,538.31	2,353,906.17	26,362,444.48
3,241,320.55	1,190,182.76	4,431,503.31

Prepared by:

DELFIN P. AQUINO  
Administrative Assistant II  
Date: 09/10/2024

Certified Correct

Approved By:

NITIA M. LOPEZ-COSARES  
Chief Administrative Officer - AFD  
and Concurrent Acting Accountant  
Date: 09/10/2024

RAMUNDO D.J. DE GUZMAN JR  
Executive Director II and concurrent  
Office of the Chairperson  
Date: 09/10/2024

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S ACCOUNTS PAYABLE										CURRENT YEAR'S ACCOUNTS PAYABLE										SUB-TOTAL		TRUST LIABILITIES						GRAND TOTAL						Remarks
	PS	MOOE	Fin. Exp.	CO	TOTAL	PS	MOOE	Fin. Exp.	CO	Sub-Total	11= (7+8+9+10)	PS	MOOE	Fin. Exp.	CO	Sub-Total	16= (12+13+14+15)	17=(11+16)	18=(6+17)	PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp.	CO	TOTAL												
																													TOTAL	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)		
JULY	1	2	3	4	5	6= (2+3+4+5)	7	8	9	10		12	13	14	15	16= (12+13+14+15)		17=(11+16)	18=(6+17)	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28											
Note of Cash Allocation (NCA)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
MDS Checks Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Advance to Debit Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Working Fund (NCA issued to BR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Tax Remittance Advances Issued (TRM)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Cash Disbursement Ceiling (CDC)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Non-Cash Assetment Authority (NCAA)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Others (COT, BT Dies Stamp, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
AUGUST																																								
Note of Cash Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
MDS Checks Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Advance to Debit Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Working Fund (NCA issued to BR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Remittance Advances Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Cash Disbursement Ceiling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Non-Cash Assetment Authority	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Others (COT, Dies Stamp, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
SEPTEMBER																																								
Note of Cash Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
MDS Checks Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Advance to Debit Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Working Fund (NCA issued to BR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Tax Remittance Advances Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Cash Disbursement Ceiling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Non-Cash Assetment Authority	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Others (COT, Dies Stamp, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
3rd QUARTER																																								
Note of Cash Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
MDS Checks Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Advance to Debit Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Working Fund (NCA issued to BR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Tax Remittance Advances Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Cash Disbursement Ceiling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Non-Cash Assetment Authority	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Others (COT, Dies Stamp, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
4th QUARTER																																								
Note of Cash Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
MDS Checks Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Advance to Debit Account	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Working Fund (NCA issued to BR)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Tax Remittance Advances Issued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Cash Disbursement Ceiling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-											
Non-Cash Assetment Authority	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-												

  
NITA M. LOPEZ-COSARES  
Chief Administrative Officer - AFD  
and Concurrent Acting Accountant  
Date: 09/11/2024

BEYRÜNDO B. J. DE GUZMAN JR  
Executive Director II and Concurrent  
DIC Office of the Chairperson  
Date: 09/04/12/2024