

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 001, Series of 2025

RECOMMENDING THE AWARD OF CONTRACT TO ARM CORPORATE SECURITY SERVICES, INC. FOR THE PROCUREMENT OF SECURITY SERVICES FOR CY 2024 (UNDERTAKEN THROUGH EARLY PROCUREMENT ACTIVITY) FOR THE OFFICE OF TRANSPORTATION COOPERATIVES.

"WHEREAS, the end-user, the Administrative and Finance Division-Personnel & Human Resource Section, prepared the Terms of Reference (ToR) and its Purchase Request (PR) for the Procurement of Security Services for CY 2025 of the Office of Transportation Cooperatives (OTC), with an Approved Budget for the Contract (ABC) amounting to Four Hundred Five Thousand Pesos (Php 405,000.00) for the engagement of a Security Agency with one (1) Security Personnel for twelve (12) months (January 2025 to December 2025) (**Annex A**) which is included in the Supplemental/Addendum of Annual Procurement Plan (APP) of OTC for FY 2024 (**Annex B**);

"WHEREAS, on 19 December 2024, the Office of Transportation Cooperatives-Bids and Awards Committee (OTC-BAC) through the Secretariat, posted/published the Invitation to Bid (ITB) through Public Bidding for this procurement project in the PhilGEPS Website, on which the deadline of submission of bids was set on 26 December 2024, 5:00 P.M. and on the said date of submission of bids, only one (1) prospective bidder signified/responded its intent and submitted its bid proposal: (1) ARM Corporate Security Services, Inc. (ACSSI) (**Annex C**);

"WHEREAS, per evaluation made by the OTC-BAC with the assistance of the Technical Working Group (TWG) during its committee meeting held last 08 January 2024, found the bid proposal of ARM Corporate Security Services, Inc. (ACSSI) as "eligible" for having submitted complete eligibility documents and complied with the minimum requirements as indicated in the ToR. Its bid offer amounting to Four Hundred Three Thousand Two Hundred Thirty-Two Pesos and Sixteen Centavos (Php 403,232.16), inclusive of appropriate EWT and VAT withholding taxes is within the ABC, is economical and advantageous to the government and therefore, decidedly as the Single Calculated Bid (SCB) (**Annex D**);

"WHEREAS, ARM CORPORATE SECURITY SERVICES, INC. (ACSSI) was post-qualified in order to determine its compliance and responsiveness to all the requirements and conditions conducted by the Committee's Authorized Team held on 09 January 2024 wherein all of its eligibility documents, compliance to the ToR and based on the results of the same it revealed, that ARM Corporate Security Services, Inc. (ACSSI) with its Bid Offer amounting to **Four Hundred Three Thousand Two Hundred Thirty Two Pesos and Sixteen Centavos (Php 403,232.16)**, inclusive of appropriate EWT and VAT withholding taxes is within the ABC in the amount of Php 405,000.00 as the Single Calculated Responsive Bidder (SCRB) for the Procurement of Security Services for CY 2025 for the Office of Transportation Cooperatives (OTC);"

"WHEREAS, the OTC-BAC finds the recommendation and action in strict compliance and in accordance with the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (R.A.) No. 9184 and worthy of being elevated to the Head of the Procuring Entity (HoPE) for final action;"

"NOW THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolve to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- 1) **AWARD OF CONTRACT** via Public Bidding to **ARM Corporate Security Services, Inc. (ACSSI)** for the PROCUREMENT OF SECURITY SERVICES FOR CY 2025 FOR THE OFFICE OF TRANSPORTATION COOPERATIVES (OTC) in the amount of Four Hundred Three Thousand Two Hundred Thirty Two Pesos and Sixteen Centavos (**Php 403,232.16**), inclusive of appropriate EWT and VAT withholding taxes; and
- 2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.


DONE in Quezon City this 9th day of January 2025.

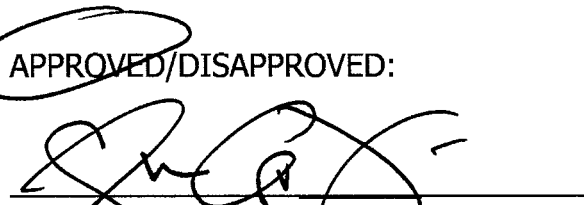

ATTY. CHRISTIAN N. OBERIO
Chief, Cooperative Development Specialist
and BAC Chairperson

On Leave
JOMAR S. DANS
Chief, Planning and Evaluation Division
and Vice-Chairperson

On Leave
NELIN R. FRIAS
Administrative Officer V
and Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and Member


PEARL JANE F. BACULI
Project Evaluation Officer II
and Member

APPROVED/DISAPPROVED:

REYMUNDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 1 / 9 / 2025