



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES

04 November 2024

MS. ROSEMARIE RAYMUNDO

Senior Sales Manager

ROBBINSDALE DEVELOPMENT CORPORATION

14 G. Araneta Ave., cor. Palanza St.,

Quezon City, Metro Manila 1113

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Raymundo**:

This has reference to our award of contract to your company for the **Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference in National Capital Region** to be held on November 21-22, 2024 in the amount of One Hundred Sixty Nine Thousand Four Hundred Pesos (**Php 169,400.00**), inclusive of appropriate EWT and VAT government withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 033, series of 2024.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a duplicate copy and return the original copy to this Office the soonest possible time.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN, JR.

Chairperson

Head of the Procuring Entity

Conformé:


MS. ROSEMARIE RAYMUNDO

Senior Sales Manager

Date: _____