



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES

15 January 2021

MEMORANDUM CIRCULAR - 2021 - 01 - 002

TO : ALL TRANSPORT COOPERATIVES

**SUBJECT : RENEWAL OF CERTIFICATE OF GOOD STANDING (CGS) BY
TRANSPORT COOPERATIVES AND REITERATION ON THE
CREATION OF TC'S OFFICIAL E-MAIL ADDRESS**


The Certificate of Good Standing (CGS) issued by OTC to all transport cooperatives is a vital document needed to continuously avail the assistance rendered by this office in their transactions with other government agencies and private entities.

In this regard, please be advised/reminded to renew your CGS with this office in order not to disrupt/hamper your future transactions with other government agencies, particularly with the DOTr and LTFRB by submitting the following:

- 1) Duly accomplished Annual Report (downloadable thru our website, otc.gov.ph)
- 2) Updated Certificate of Compliance issued by the CDA

Further, the office reiterates, the creation and submission of your official e-mail address thru a Board Resolution as stated in our Memorandum Circular No. 2020-01-002 dated January 27, 2020.

For your information and guidance.


EUGENE M. PABUALAN
Officer-in-Charge
Office of the Chairperson