

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES
2nd Flr. Ben-Lor Building; 1184 Quezon Avenue, Brgy. Paligsahan, Quezon City 1103

NOV 07 2017

MEMO CIRCULAR NO. 2017-11-008-rc1

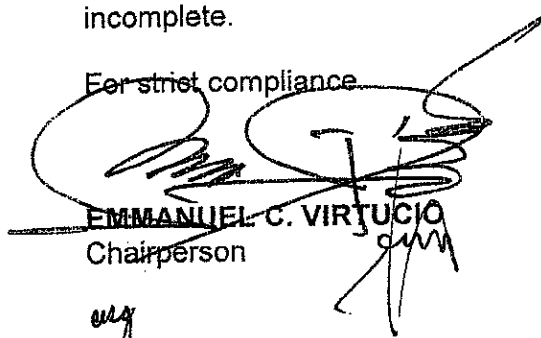
FOR : ALL ACCREDITED TRANSPORT SERVICE COOPERATIVES
SUBJECT : GUIDELINES ON THE ISSUANCE OF CERTIFICATE OF GOOD STANDING (CGS) TO TRANSPORT SERVICE COOPERATIVES
DATE : 20 OCTOBER 2017

For the guidance and information of all Transport Service Cooperatives intending to secure their respective Certificate of Good Standing (CGS) and to conform with the OTC and CDA Joint Memorandum Circular No.1, Series of 2017, the following are the new reportorial documents/requirements to be complied:

1. Copy of Certificate of Compliance (COC) from CDA;
2. Accomplished OTC Annual Report;
3. Audited Financial Statement of the previous year; and
4. Affidavit of Authenticity.

OTC will no longer issue a Certificate of Good Standing (CGS) if the above-cited documents are incomplete.

For strict compliance


EMMANUEL C. VIRTUCIO
Chairperson

OD/CSG/EMT

