

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 023, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO MINES VIEW PARK HOTEL FOR THE LEASE OF VENUE INCLUSIVE OF MEALS WITH COMPLETE FACILITIES FOR THE REGIONAL TC PTMP COMPLIANCE MONITORING ACTION SCHEMING CONFERENCE IN BAGUIO CITY.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on October 09, 2024 in Baguio City, with an Approved Budget of the Contract (ABC) amounting to PHP 100,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, on 26 September 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the location stated on the ToR in Baguio City. The complete catalogue of five (5) prospective venues is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 01 October 2024, 05:00 P.M., there were two (2) interested suppliers, namely: 1) Mines View Park Hotel, and 2) Citylight Hotel, submitted their RFQ electronically. The OTC-BAC formally evaluated the said RFQ of the two (2) suppliers at a meeting held at the Conference/Board Room on 02 October 2024, Citylight Hotel's Financial Proposal was above the ABC and was declared ineligible and is therefore failed pursuant to Sec. 30.2 of the 2016 RIRR of RA No. 9184 while the Mines View Park Hotel was declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the specifications as indicated in the ToR;"

"WHEREAS, after a careful review, evaluation, verification, and deliberation among the members of the Committee, it has hereby concluded that Mines View Park Hotel passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to Ninety-Seven Thousand Four Hundred Eighty Pesos (PHP 97,480.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 100,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex D**);

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 88.07% (marked as pass), the OTC-BAC declared that Mines View Park Hotel is the Single Calculated Responsive Quotation (SCRQ) (**Annex E**);

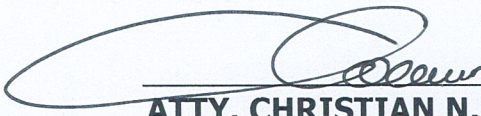
WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement


Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;

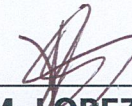
NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:

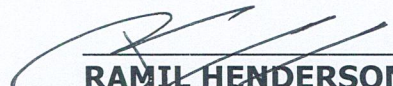
- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on October 09, 2024 in Baguio City, amounting to Ninety-Seven Thousand Four Hundred Eighty Pesos (**Php 97,480.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

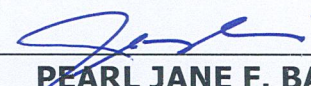
DONE in Quezon City this 02nd day of October 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson

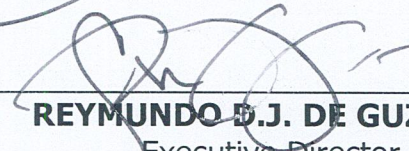

JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson


NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
and BAC Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMUNDO B.J. DE GUZMAN, JR.
Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Date: _____