



04 October 2024

MR. RAYMUND V. DIWAS

Authorized Representative

MINES VIEW PARK HOTEL

01 Apostol St., Cor. Outlook Drive,
Mines View Park, Baguio City, Philippines 2600

SUBJECT: NOTICE TO PROCEED

Dear **Mr. Diwas**:

This has reference to our award of contract to your company for the **Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference in Baguio City** to be held on October 09, 2024 in the amount of Ninety-Seven Thousand Four Hundred Eighty Pesos (**Php 97,480.00**), inclusive of appropriate EWT and VAT government withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 023, series of 2024.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a duplicate copy and return the original copy to this Office the soonest possible time.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN, JR.

Executive Director II and
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Conformé:


MR. RAYMUND V. DIWAS

Authorized Representative

Date: 10/07/24