



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
**OFFICE OF TRANSPORTATION COOPERATIVES**

16 October 2024

**MR. ROBERT LINATOC**

Authorized Representative

**SOLANO HOTEL**

General Luna Street, Brgy. Sabang,  
Lipa City, Batangas

**SUBJECT: NOTICE TO PROCEED**

Dear **Mr. Linatoc**:

This has reference to our award of contract to your company for the **Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference in Batangas-Region IVA** to be held on October 24, 2024 in the amount of One Hundred Thousand Pesos (**Php 100,000.00**), inclusive of appropriate EWT and VAT government withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 025, series of 2024.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a duplicate copy and return the original copy to this Office the soonest possible time.

Thank you very much.

Very truly yours,

  
**REYMUNDO D.J. DE GUZMAN, JR.**

Chairperson

Head of the Procuring Entity

Conformé:

  
**MR. ROBERT LINATOC**

Authorized Representative

Date: \_\_\_\_\_

**Doc.No.** 207  
**Page No.** 42  
**Book No.** 83  
**Series of** 2024

SUBSCRIBED AND SWORN TO  
BEFORE ME THIS OCT 25 2024  
AT LIPA CITY, BATANGAS

  
**ATTY. N. CESAR E. MATIRA**

Notarial Commission No. 2022-0039

Until December 31, 2024

PTR No. 6452168 - 01/02/2024-Lipa City  
IBP OR No. 385027/01/02/2024-Batangas  
Roll No. 26502/ TIN No.138-612-469-000  
MCLE EXEMPTION NO. VII-IPD003798/04-14-2025