



13 September 2024

MS. JOVITA GOMEZ

Authorized Representative

SENG'S CANTEEN & CATERING SERVICES

M.H. Del Pilar St., Brgy. San Roque,
Tarlac City, Tarlac

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Gomez**:

In view of the award of the contract for the **Catering Services for the Drivers Training on Road Safety and Ethics to be held on 18 & 19 of September 2024 in Tarlac City, Tarlac**, in the amount of Ninety-Six Thousand Eight Hundred Pesos (**PHP 96,800.00**), inclusive of applicable EWT and VAT government withholding taxes. It has been accepted and duly approved pursuant to OTC-Bids and Awards Committee Resolution No. 017, series of 2024.

In relation thereto, notice is hereby given to your company that the terms, conditions, and performance of the obligations stipulated in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest.

Thank you very much.

Very truly yours,

REYMONDO D.J. DE GUZMAN, JR.

Executive Director II and
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Conformé:

MS. JOVITA GOMEZ

Authorized Representative

Date: September 17, 2024