



25 October 2024

MS. CHERYL O. LIM

Authorized Representative

ROYAL GARDEN HOTEL

Burgos Cor. Zamora Sts., 50th District,
Ozamiz City, Misamis Occidental 7200

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Lim**:

This has reference to our award of contract to your company for the **Lease of Venue with Complete Facilities inclusive of Meals for the Drivers Training on Road Safety and Ethics in Ozamiz City, Misamis Occidental** to be held on November 12, 2024 in the amount of One Hundred Thirty Thousand Pesos (**Php 130,000.00**), inclusive of appropriate EWT and VAT government withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 029, series of 2024.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a duplicate copy and return the original copy to this Office the soonest possible time.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN, JR.

Chairperson

Head of the Procuring Entity

Conformé:


MS. CHERYL O. LIM

Authorized Representative

Date: _____