

## OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 018, Series of 2024

### **RECOMMENDING THE AWARD OF CONTRACT TO GOLDEN PEAK HOTEL & SUITES FOR THE LEASE OF VENUE WITH COMPLETE FACILITIES INCLUSIVE OF MEALS FOR THE DRIVERS TRAINING ON ROAD SAFETY AND ETHICS IN CEBU CITY.**

**"WHEREAS**, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) **(Annex A)**; for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics on October 08 & 10, 2024 in Cebu City, with an Approved Budget of the Contract (ABC) amounting to PHP 260,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 **(Annex B)**;"

**"WHEREAS**, on 14 September 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the locations stated on the Terms of Reference in Cebu City, Cebu. The complete catalogue of prospective venues is attached as **(Annex C)**;

**"WHEREAS**, before the closing date and time of the submission of the Request for Quotations (RFQ) on 17 September 2024, 05:00 P.M., only one (1) interested supplier submitted its RFQ electronically: 1) Golden Peak Hotel & Suites. The OTC-BAC formally evaluated the said RFQ of the supplier last 25 September 2024;

**"WHEREAS**, after the careful review, evaluation, and deliberation among the members of the Committee, it has hereby concluded that the Golden Peak Hotel & Suites passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity **(Annex D)**; The supplier's Price Quotation Offer amounting to Two Hundred Forty-Two Thousand Pesos (Php 242,000.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 260,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) **(Annex E)**;

**"WHEREAS**, the OTC-BAC was mandated to facilitate other means of inspection to the lone supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 97.48% (marked as pass), the OTC-BAC declared that the Golden Peak Hotel & Suites is the Single Calculated Responsive Quotation (SCRQ) **(Annex F)**;

**WHEREAS**, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or to his/her duly authorized representative;

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:



- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics in Cebu City to be held on October 08 & 10, 2024 amounting to Two Hundred Forty-Two Thousand Pesos (**Php 242,000.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 25<sup>th</sup> day of September 2024.

  
**ATTY. CHRISTIAN N. OBERIO**

Attorney III  
and BAC Chairperson

  
**JOMAR S. DANS**

Chief, Planning and Evaluation Division  
and BAC Vice-Chairperson

  
**NITA M. LOPEZ-COSARES**

Chief, Administrative and Finance Division  
and BAC Member

  
**RAMIL HENDERSON S. URRERA**

Supervising Cooperative Development Specialist  
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**PEARL JANE F. BACULI**

Project Evaluation Officer III  
and BAC Member

  
APPROVED/DISAPPROVED:

**REYMONDO D.J. DE GUZMAN, JR.**

Executive Director II  
Officer-in-Charge, Office of the Chairperson  
Head of the Procuring Entity

Date:

9/27/2024