

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 039, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO VCDU PRINCE HOTEL INC. FOR THE LEASE OF VENUE INCLUSIVE OF MEALS WITH COMPLETE FACILITIES FOR THE REGIONAL TC COMPLIANCE MONITORING ACTION SCHEMING CONFERENCE IN BUTUAN CITY - CARAGA.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) **(Annex A)**; for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on November 28, 2024 in Butuan City - CARAGA, with an Approved Budget for the Contract (ABC) amounting to PHP 40,200.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 **(Annex B)**;"

"WHEREAS, on 12 November 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the location stated on the ToR in Butuan City. The complete catalogue of three (3) prospective venues is attached as **(Annex C)**;"

"WHEREAS, before the closing date and time of the submission of the RFQs on 15 November 2024, 12:00 P.M., there were two (2) interested suppliers submitted their RFQ electronically: 1) VCDU Prince Hotel Inc, and 2) Butuan Southville Hotel and Restaurant. The OTC-BAC formally evaluated the said RFQ of the supplier at a meeting held at the OTC Conference/Board Room on 18 November 2024, 09:00 A.M. Butuan Southville Hotel and Restaurant did not comply with the technical specifications and is therefore failed pursuant to Sec. 30.2 of the 2016 RIRR of RA No. 9184;"

"WHEREAS, after the careful review, evaluation, verification, and deliberation among the members of the Committee, it has hereby concluded that VCDU Prince Hotel Inc. passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to Thirty - Eight Thousand Four Hundred Pesos (Php 38,400.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 40,200.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated and Responsive Quotation (SCRQ) **(Annex D)**;


"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 98.30% (marked as passed), the OTC-BAC declared that VCDU Prince Hotel Inc. is the Single Calculated and Responsive Quotation (SCRQ) **(Annex E)**;


WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- (1) **AWARD OF CONTRACT** via Negotiated Procurement-Lease of Venue (Section 53.10) to VCDU Prince Hotel Inc. as the Single Calculated and Responsive Quotation (SCRQ) for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on November 28, 2024 in Butuan City - CARAGA, amounting to Thirty - Eight Thousand Four Hundred Pesos (**Php 38,400.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.


DONE in Quezon City this 18th day of November 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson


JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson

On Official Business
NELIN R. FRIAS
Administrative Officer V
and BAC Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMUNDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: _____