

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 033, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO ROBBINSDALE DEVELOPMENT CORP. FOR THE LEASE OF VENUE INCLUSIVE OF MEALS WITH COMPLETE FACILITIES FOR THE REGIONAL TC PTMP COMPLIANCE MONITORING ACTION SCHEMING CONFERENCE IN THE NATIONAL CAPITAL REGION.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on November 21-22, 2024 in the National Capital Region (NCR), with an Approved Budget for the Contract (ABC) amounting to PHP 200,200.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, on 16 October 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the location stated on the ToR in NCR. The complete catalogue of four (4) prospective venues is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 18 October 2024, 12:00 P.M., two (2) interested suppliers submitted its RFQ electronically, namely: 1) Robbinsdale Development Corp., and 2) Swiss-Belhotel Blulane. The OTC-BAC formally evaluated the said RFQ of the suppliers at a meeting held at the OTC Conference/Board Room on 18 October 2024, 01:00 P.M., Swiss-Belhotel Blulane has not submitted its Mayor's/Business Permit for the Year 2024 and was declared ineligible and is therefore failed pursuant to Sec. 30.2 of the 2016 RIRR of RA No. 9184 while Robbinsdale Development Corp. was declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the specifications as indicated in the ToR;"

"WHEREAS, after a careful review, evaluation, verification, and deliberation among the members of the Committee, it has hereby concluded that Robbinsdale Development Corp. passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to One Hundred Sixty Nine Thousand Four Hundred Pesos (Php 169,400.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 200,200.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex D**);

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 90.65% (marked as pass), the OTC-BAC declared that Robbinsdale Development Corp. is the Single Calculated Responsive Quotation (SCRQ) (**Annex E**);

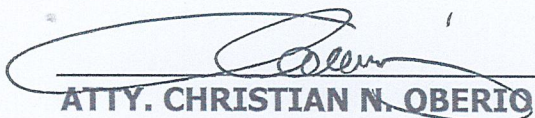
WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement


Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:


- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) to Robbinsdale Development Corp. as the Single Calculated and Responsive Quotation (SCRQ) for the Lease of Venue inclusive of Meals with Complete Facilities for the Regional TC PTMP Compliance Monitoring Action Scheming Conference to be held on November ~~21-22~~, 2024 in NCR, amounting to One Hundred Sixty Nine Thousand Four Hundred Pesos (**Php 169,400.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 29th day of October 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson



JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson

On Official Business
NITA M. LOPEZ-COSARES
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RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member

On Official Business
PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMONDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 11/06/2024