

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 030, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO PAGADIAN BAY PLAZA HOTEL FOR THE LEASE OF VENUE WITH COMPLETE FACILITIES INCLUSIVE OF MEALS FOR THE DRIVERS TRAINING ON ROAD SAFETY AND ETHICS IN PAGADIAN CITY, ZAMBOANGA DEL SUR.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics to be held on November 14, 2024 in Pagadian City, Zamboanga Del Sur with an Approved Budget of the Contract (ABC) amounting to PHP 130,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, on 14 October 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the locations stated on the ToR in Pagadian City, Zamboanga Del Sur-Region IX. The complete catalogue of seven (7) prospective venues is attached as (**Annex C**);

"WHEREAS, before the closing date and time of the submission of the RFQs on 18 October 2024, 12:00 P.M., there were two (2) interested suppliers submitted their RFQs electronically. The OTC-BAC formally evaluated the said RFQ of the two (2) suppliers last 18 October 2024 and were all declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the specifications as indicated in the ToR, thus their respective financial proposals were as follows:

Rank No.	Supplier	Financial Offer (PhP)
1.	Pagadian Bay Plaza Hotel	85,800.00
2.	Athena's Garden Hotel	95,000.00

"WHEREAS, after the careful review, evaluation, and deliberation among the members of the Committee, it has hereby concluded that Pagadian Bay Plaza Hotel passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex D**), the supplier's Price Quotation Offer amounting to Eighty Five Thousand Eight Hundred Pesos (Php 85,800.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 130,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Lowest Calculated Quotation (LCQ) (**Annex E**);

"WHEREAS, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 93.30% (marked as pass), the OTC-BAC declared that the Pagadian Bay Plaza Hotel is the Lowest Calculated Responsive Quotation (LCRQ) (**Annex F**);


WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement

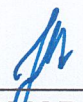
Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or to his/her duly authorized representative;


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:


- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) to Pagadian Bay Plaza Hotel as the Lowest Calculated Responsive Quotation (LCRQ) for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics to be held on November 14, 2024 in Pagadian City, Zamboanga Del Sur, amounting to Eighty-Five Thousand Eight Hundred Pesos (**Php 85,800.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 23rd day of October 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson

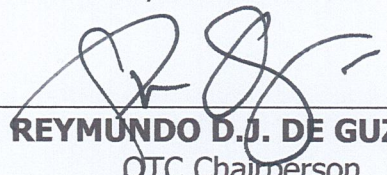

JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson


NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
and BAC Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member

On Official Business
PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMUNDO D.J. DE GUZMAN, JR.
OTC Chairperson
Head of the Procuring Entity

Date: 11/4/2024