

## **OTC-BIDS AND AWARDS COMMITTEE**

### **Resolution No. 029, Series of 2024**

#### **RECOMMENDING THE AWARD OF CONTRACT TO ROYAL GARDEN HOTEL FOR THE LEASE OF VENUE WITH COMPLETE FACILITIES INCLUSIVE OF MEALS FOR THE DRIVERS TRAINING ON ROAD SAFETY AND ETHICS IN OZAMIZ CITY, MISAMIS OCCIDENTAL.**

**"WHEREAS**, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics to be held on November 12, 2024 in Ozamiz City, Misamis Occidental with an Approved Budget of the Contract (ABC) amounting to PHP 130,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

**"WHEREAS**, on 14 October 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the locations stated on the ToR in Ozamiz City, Misamis Occidental-Region X. The complete catalogue of three (3) prospective venues is attached as (**Annex C**);

**"WHEREAS**, before the closing date and time of the submission of the Request for Quotations (RFQ) on 18 October 2024, 12:00 P.M., there were two (2) interested suppliers submitted their RFQ electronically: 1) Royal Garden Hotel, and 2) Bethany Gardens. The OTC-BAC formally evaluated the said RFQ of the suppliers last 18 October 2024. Bethany Gardens' did not submit the accomplished RFQ, Legal, Technical and Financial Requirements and is therefore failed pursuant to Sec. 30.2 of the 2016 RIRR of RA No. 9184;

**"WHEREAS**, after the careful review, evaluation, and deliberation among the members of the Committee, it has hereby concluded that Royal Garden Hotel passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex D**); The supplier's Price Quotation Offer amounting to One Hundred Thirty Thousand Pesos (Php 130,000.00), inclusive of applicable EWT and VAT government withholding taxes which is in the same amount of ABC of Php 130,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex E**);

**"WHEREAS**, the OTC-BAC was mandated to facilitate other means of inspection to the supplier, hence, after judicious review and deliberations of the submitted tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 87.05% (marked as pass), the OTC-BAC declared that the Royal Garden Hotel is the Single Calculated Responsive Quotation (SCRQ) (**Annex F**);

**WHEREAS**, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;


**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to

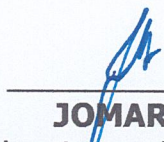



**RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:

- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) to Royal Garden Hotel as the Single Calculated Responsive Quotation (SCRQ) for the Lease of Venue with Complete Facilities Inclusive of Meals for the Drivers Training on Road Safety and Ethics to be held on November 12, 2024 in Ozamiz City, Misamis Occidental, amounting to One Hundred Thirty Thousand Pesos (**Php 130,000.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 23<sup>rd</sup> day of October 2024.

  
**ATTY. CHRISTIAN N. OBERIO**  
Attorney III  
and BAC Chairperson

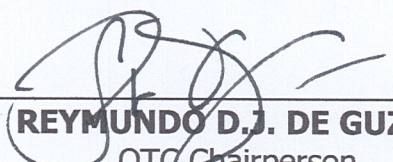
  
**JOMAR S. DANS**  
Chief, Planning and Evaluation Division  
and BAC Vice-Chairperson

  
**NITA M. LOPEZ-COSARES**  
Chief, Administrative and Finance Division  
and BAC Member

  
**RAMIL HENDERSON S. URRERA**  
Supervising Cooperative Development Specialist  
and BAC Member

On Official Business  
**PEARL JANE F. BACULI**  
Project Evaluation Officer III  
and BAC Member

APPROVED/DISAPPROVED:

  
**REYMUNDO D.J. DE GUZMAN, JR.**  
OTC Chairperson  
Head of the Procuring Entity

Date: 11/4/2024