

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 017, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO SENG'S CANTEEN & CATERING SERVICES FOR THE CATERING SERVICES FOR THE DRIVERS TRAINING ON ROAD SAFETY AND ETHICS IN TARLAC CITY, TARLAC.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Catering Services for the Drivers Training on Road Safety and Ethics in Tarlac City, Tarlac, with an Approved Budget of the Contract (ABC) amounting to PHP 96,800.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, on 30 August 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to electronically transmit (e-mail) the approved Request for Quotations (RFQs) using its official e-mail address to the different business establishments within the locations stated on the Terms of Reference in Tarlac City, Tarlac. The complete catalogue of prospective suppliers is attached as (**Annex C**);

"WHEREAS, only one (1) interested supplier submitted their RFQ electronically:
1) Seng's Canteen & Catering Services. The OTC-BAC formally evaluated the said RFQ of the supplier last 10 September 2024;

"WHEREAS, after the careful review, evaluation, and deliberation among the members of the Committee, it has hereby concluded that Seng's Canteen & Catering Services passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex D**); The supplier's Price Quotation Offer amounting to Ninety-Six Thousand Eight Hundred Pesos (Php 96,800.00), inclusive of applicable EWT and VAT government withholding taxes which is the same amount of the ABC of Php 96,800.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex E**);

WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or to his/her duly authorized representative;


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:


- (1) **AWARD OF CONTRACT** via Negotiated Procurement (NP)-Small Value Procurement (Section 53.9) to **SENG'S CANTEEN & CATERING SERVICES** for CATERING SERVICES FOR THE DRIVER'S TRAINING ON ROAD SAFETY AND ETHICS ON 18 & 19 OF SEPTEMBER 2024 IN TARLAC CITY, TARLAC, amounting to Ninety-Six Thousand Eight Hundred Pesos (**Php 96,800.00**), inclusive of applicable EWT and VAT government withholding taxes; and

(2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.


DONE in Quezon City this 10th day of September 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson



JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson


NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
and BAC Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMUNDO D.J. DE GUZMAN, JR.
Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Date: 9/13/2024