

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 016, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO GOLDEN PEAK HOTEL & SUITES FOR THE LEASE OF VENUE INCLUSIVE OF ACCOMMODATION AND MEALS FOR THE BASIC FLEET MANAGEMENT SYSTEM SEMINAR IN CEBU CITY.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue, inclusive of Accommodation and Meals for the Basic Fleet Management System Seminar in Cebu City to be held on September 29, 2024 to October 05, 2024, with an Approved Budget of the Contract (ABC) amounting to PHP1,100,000.00, which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, during the OTC-BAC meeting held on 12 August 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the Authorized Team to proceed to Cebu City to conduct the ocular visit and physical inspection activity to various hotel establishments in the said area, on August 14, 2024, the team proceeded to the following hotels, namely: 1) St. Mark Hotel, 2) Castle Peak Hotel, 3) Golden Peak Hotel and 4) Golden Prince Hotel while on August 15, 2024, an additional four (4) hotel establishments were also inspected by the team, as follows: 5) Radisson Blu, 6) Palm Grass Hotel, 7) Golden Valley, and 8) Cebu Business Hotel

"WHEREAS, of the eight (8) hotels the team physically inspected, only one (1) hotel satisfies the requirements needed by the OTC, Golden Peak Hotel & Suites, which features a spacious function hall capable of accommodating up to 200 attendees, and it offers quad-sharing rooms, each equipped with four single beds. In addition, the hotel has submitted all the legal, technical, and financial documents required for the project, demonstrating their full compliance. They also provided a detailed quotation that meets all the technical specifications, with a total cost of PHP1,072,000.00, inclusive of withholding taxes. Notably, this amount falls within the Approved Budget for the Contract, making it a competitive and a compliant quotation;

"WHEREAS, after a careful review, evaluation, verification, and deliberation among the members of the Committee at a meeting held at the Conference/Board Room on 29 August 2024, it has hereby concluded that the Golden Peak Hotel & Suites passed and complied with the legal, technical, and financial requirements of the OTC, as the Procuring Entity, the supplier's Price Quotation Offer amounting to One Million Seventy-Two Thousand Four Hundred Pesos (PHP 1,072,400.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 1,100,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Single Calculated Quotation (SCQ) (**Annex C**);

"WHEREAS, based also on the Teams' tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 93.45% (marked as pass), hence, the OTC-BAC after judicious review and deliberations of the Team's submitted Technical Report declared that the Golden Peak Hotel & Suites is the Single Calculated Responsive Quotation (SCRQ) (**Annex D**);


WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative;


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:

- (1) **AWARD OF CONTRACT** *via* Negotiated Procurement-Lease of Venue (Section 53.10) for the Lease of Venue Inclusive of Accommodation and Meals for the Basic Fleet Management System Seminar in Cebu City to be held on September 29, 2024 to October 05, 2024 amounting to One Million Seventy-Two Thousand Four Hundred Pesos (**Php 1,072,400.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.


DONE in Quezon City this 29th day of August 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson



JOMAR S. DANS
Chief, Planning and Evaluation Division
and BAC Vice-Chairperson


NITA M. LOPEZ-COSARES
Chief, Administrative and Finance Division
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RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and BAC Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:


REYMUNDO D.J. DE GUZMAN, JR.
Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Date: _____