

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 015, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO HOTEL LUCKY CHINATOWN FOR THE LEASE OF VENUE INCLUSIVE OF ACCOMMODATION AND MEALS FOR WORKSHOP OF THE BASIC FLEET MANAGEMENT SYSTEM SEMINAR IN QUEZON CITY OR CITY OF MANILA.

"WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (OTC-PIU) for the Public Transport Modernization Program (PTMP), as the End-User, prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) (**Annex A**); for the Lease of Venue inclusive of Accommodation and Meals for Workshop of the Basic Fleet Management System Seminar in Quezon City or City of Manila on August 22-23, with an Approved Budget for the Contract (ABC) amounting to One Hundred Five Thousand Pesos (PhP 105,000.00), which is included in the Supplemental Annual Procurement Plan (APP) for Fiscal Year 2024 (**Annex B**);"

"WHEREAS, on 13 August 2024, the OTC-Bids and Awards Committee (OTC-BAC) directed the BAC-Secretariat to transmit the approved Request for Quotations (RFQs) to the business establishments within the locations stated on the ToR, both in Quezon City and City of Manila. The complete catalog of prospective venues is attached as (**Annex C**);"

"WHEREAS, before the closing date and time of the submission of the RFQs on 16 August 2024, 12:00 N.N., there were four (4) interested suppliers that submitted their sealed RFQ envelope. The OTC-BAC formally opened the sealed RFQ envelope of the suppliers on its meeting last 16 August 2024, 01:00 P.M. Three (3) of the Four (4) suppliers were declared "eligible" by the OTC-BAC for having submitted complete eligibility documents, and having complied with the specifications as indicated in the ToR, thus their respective financial proposals were formally opened as follows:

Rank No.	Supplier	Financial Offer (PhP)
1.	Hotel Lucky Chinatown	97,500.00
2.	Soto Grande Katipunan Hotel Inc.	102,400.00
3.	Robbinsdale Development Corporation	103,800.00
4.	Manila Prince Hotel	171,946.00

"WHEREAS, the Manila Prince Hotel's Financial Proposal was above the ABC and was declared ineligible. After the careful review, evaluation, and deliberation among the members of the Committee, it was hereby concluded that Hotel Lucky Chinatown passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex D**); The supplier's Price Quotation Offer amounting to Ninety-Seven Thousand Five Hundred Pesos (PhP 97,500.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of PhP 105,000.00, is economical and advantageous to the government and recognized by the OTC-BAC to be the Lowest Calculated Quotation (LCQ) (**Annex E**);

"WHEREAS, the OTC-BAC mandated the authorized team to facilitate a physical ocular inspection to the said supplier on 16 August 2024, and conduct further verification with their submitted quotation and strict compliance to the documentary requirements of the Procuring Entity;

"WHEREAS, based also on the Teams' tabulated Table of Rating Factors for Lease of Venue, the average rating of the said hotel was 98.73% (marked as pass), hence, the OTC-BAC after judicious review and deliberations of the Team's submitted Technical Report declared that the Hotel Lucky Chinatown is the Lowest Calculated Responsive Quotation (LCRQ) (**Annex F**);

WHEREAS, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or to his/her duly authorized representative;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:

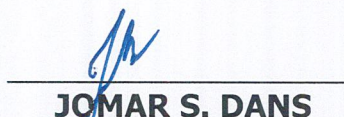
- (1) **AWARD OF CONTRACT** via Negotiated Procurement-Lease of Venue (Section 53.10) for the Lease of Venue Inclusive of Accommodation and Meals for Workshop of the Basic Fleet Management System Seminar in Quezon City or City of Manila amounting to Ninety-Seven Thousand Five Hundred Pesos (**PHP 97,500.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 16th day of August 2024.



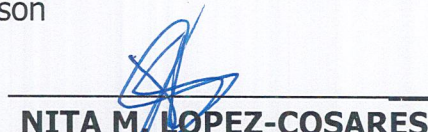
ATTY. CHRISTIAN N. OBERIO

Attorney III
and BAC Chairperson




JOMAR S. DANS

Chief, Planning and Evaluation Division
and BAC Vice-Chairperson



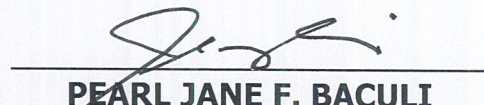
NITA M. LOPEZ-COSARES

Chief, Administrative and Finance Division
and BAC Member



RAMIL HENDERSON S. URRERA


Supervising Cooperative Development Specialist
and BAC Member



PEARL JANE F. BACULI

Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:



REYMUENDO D.J. DE GUZMAN, JR.

Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Date: 16/Aug/2024