



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10964922
Procuring Entity OFFICE OF TRANSPORTATION COOPERATIVES
Title Procurement of Training and Development Collaterals for Public Transport Modernization Program (PTMP) Activities.
Area of Delivery Metro Manila

Solicitation Number:	GEPS 2024-010	Status	Awarded
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Public Bidding	Associated Components	3
Classification:	Goods		
Category:	Tokens and Awards	Bid Supplements	2
Approved Budget for the Contract:	PHP 4,200,000.00		
Delivery Period:	15 Day/s	Document Request List	13
Client Agency:			
Contact Person:	Francis Emmanuel Seres Balcita BAC Secretariat 5th Floor Main, Ben-Lor Bldg., 1184 Quezon Avenue, Brgy. Paligsahan, Quezon City Metro Manila Philippines 1103 63-2-83329315 63-2-83329313 bac.secretariat@otc.gov.ph	Date Published	20/06/2024
		Last Updated / Time	23/07/2024 08:56 AM
		Closing Date / Time	10/07/2024 17:00 PM

Description

SCOPE OF WORK

1. Distribution of comprehensive training and development collaterals:

Each participant will receive a complete set of training materials, which may include bag, flash drive, notebook, vacuum flask, cap, lanyard, and pen;

2. Customized and Branded Materials;

All materials will be customized to include PTMP-specific content and branding, ensuring consistency and professionalism.

3. Distribution Plan:

The distribution of the training and development collateral will be based on the number of participants attending PTMP activities.

Training collaterals will include the following: Quantity

Tote Bags 2,800

Notebook 2,800

Vacuum Flask 2,800

Cap 2,800

Lanyard 2,800

Ballpen 2,800

Flash Drive 2,800

IV. APPROVED BUDGET FOR THE CONTRACT AND BUDGETARY REQUIREMENTS

Please note that amounts indicated are subject to budgeting, accounting, and auditing rules and regulations and

review/recommendation of the Bids and Awards Committee (BAC). Hereunder are the computed/estimated financial requirements for the proposed project:

Included in the learning kits are the following:

Items Description: Quantity

Tote Bags

Size: 12 x 14

Material: Canvas

Print: DTF / Heat Press

Logo: (provided by EUU)

Packaging: 10 pcs per bundle/ 50 Pcs per Plastics. 2,800

Notebook Size: A5

Cover: Leather Cover

Cover Color: Blue

Inner Paper: 120-200 sheets

Cover Print: Provided by end user (please see the mock up/ Sample Provided by the end-user)

Logo Print: Screen printing, embroider, laser, hollow, emboss, gold/silver stamping

Packaging: OPP Plastic with Adhesive per notebook and 50 pcs per box
2,800

Vacuum Flask Size: 18 oz

Body:

- Stainless Steel body
- Double-wall
- Vacuum-insulated
- 12 hours hot; 24 hours cold
- Durable; Scratch-free
- Convenient to use

Lid:

- Polypropylene lid
- Silicone rubber stopper on lid
- Leak proof
- BPA Free
- Insulated Spout Lid with handle

Packaging: Individual box with Branding Packaging with Bubble wrap inside and 25 per Master Box. 2,800

Cap Size: 56-60 cm / Standard size of baseball cap

Panel : 6 Panel

Closure : Metal Buckle

Logo: DTF Print of Logos (OTC, DOTR and Bagong Pilipinas)

Packaging: 25 Per pcs Polybag, 50-100 per box.
2,800

Lanyard Process: (Printing)

High Quality Full Sublimation

ID Lace: Side Release

Size: The common size of the lanyard; length: 800 up to 900mm;

width: 10 up to 38 mm

Material: soft smooth satin polyester

Width: 1 inch

Feature:

Acrylic Id card holder

Card holder size: 54 x86 mm

Card holder color: clear / transparent

Packaging:

2,800

Ballpen Material: Metal

Ink: Gel Ink 0.5

Color/ Design: (please see the mock up/ sample provided)

Ink Color: Black

Print: UV Print for logos

Packaging: 50 pcs per box 2,800

Flash Drive Material: Plastic Card USB / PVC

Size: Stand Size for this Card USB

Print/ Logo: Full Colored print

Storage: 8gb

Interface: USB 3.0

Packaging: 1pc per Acrylic/ Plastic Case, 50 pcs per box 2,800

TOTAL ABC: Php4,200,000.00

Other Information

OTC BAC SECRETARIAT

Office of Transportation Cooperatives

5th Floor Main, Ben-Lor Building, 1184 Quezon Avenue, Brgy. Paligsahan, Quezon City 1103

Tel. No.: 8332-9315/8332-9311

Please send your Technical Component Envelope (legal, technical and financial documents as Envelope 1), and Financial Component Envelope (As Envelope 2) via a sealed envelope in five (5) sets of copies.

I. TECHNICAL COMPONENT ENVELOPE

Legal Documents:

1. Latest Mayor's/Business Permit
2. DTI, SEC, or CDA Certificate of Registration

3. Latest Tax Clearance
4. PhilGEPS Certificate of Registration Platinum;

Technical Documents:

1. Statement of all ongoing contracts,
2. Single Largest Completed Contract (SLCC)
3. Conformity with the Technical Specifications, delivery schedule
3. Revised Omnibus Sworn Statement (Notarized)
4. Bid-Securing Declaration (Notarized);

Financial Documents:

1. Audited Financial Statements for FY 2022 and FY 2023 (stamped "received" by the BIR).
2. Net Financial Contracting Capacity (NFCC) or committed Line of Credit.

II. FINANCIAL COMPONENT ENVELOPE

1. Original of duly signed and accomplished Financial Bid Form; and
2. Original of duly signed and accomplished Price Schedule(s).

Bidding Documents Price - Php 4,200.00

The BAC Activities are:

Availability of Bidding Documents 20 June 2024 – 10 July 2024 (04:00 P.M.)

Pre-Bid Conference 28 June 2024 (01:00 P.M.)

Deadline for Submission and Receipt of Bids 10 July 2024 (05:00 P.M.)

Opening and Evaluation of Bids 11 July 2024 (01:00 P.M.)

Reservation Clause: Pursuant to Section 41 of the IRR of R.A. 9184, the procuring entity reserves the right to 1) reject bids, 2) declare a failure of bidding, and 3) not to award the contract without incurring any liability if the funds/allotments for said program/project/activity have been withheld or reduced through no fault of its own.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Training Collaterals	Procurement of Training and Development Collaterals for the Public Transport Modernization Program (PTMP) Activities.	2,800	Set	4,200,000.00

Pre-bid Conference

Date	Time	Venue
28/06/2024	1:00:00 PM	Office of Transportation Cooperatives Conference Room, 5th Floor Main, Ben-Lor Building, 1184 Quezon Avenue, Brgy. Paligsahan, Quezon City 1103

Remarks

Clarification on Pre-bid Conference held last June 28, 2024

Created by Francis Emmanuel Seres Balcita

Date Created 19/06/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.