

## OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 010, Series of 2024

### RECOMMENDING THE AWARD OF CONTRACT TO REMAX INTERNATIONAL, INC. FOR THE SUPPLY AND DELIVERY OF FIFTY (50) LAPTOP COMPUTERS.

**WHEREAS**, the Administrative and Finance Division (End-User), prepared the Terms of Reference (ToR), Project Procurement Management Plan (PPMP), and the Purchase Request (PR) for the **SUPPLY AND DELIVERY OF FIFTY (50) LAPTOP COMPUTERS**, with an Approved Budget for the Contract (ABC) amounting to Three Million Five Hundred Thousand Pesos (Php 3,500,000.00), which is included in the Annual Procurement Plan (APP) of the Office of Transportation Cooperatives (OTC) for FY 2024 (**Annex A**);

**WHEREAS**, on 03 June 2024, the OTC-Bids and Awards Committee (OTC-BAC) through the Secretariat published the Bid Notice Abstract (Invitation to Bid) through the PhilGEPS centralized electronic portal under the public bidding method of procurement (**Annex B**). The deadline of the submission of bids from potential bidders was dated on 24 June 2024, whereby, only one (1) prospective bidder that of the Remax International, Inc., submitted their pertinent sealed bid envelope (**Annex C**);

**WHEREAS**, the bid opening was conducted last 25 June 2024, and after the careful examination, evaluation, and deliberation among the OTC-BAC regular Members, the committee ascertained that the legal, technical, and financial bidding documents tendered by the Remax International, Inc., were in full conformity to all the documentary requirements set forth by the 2016 RIRR of R.A. 9184, including the submitted Philippine Bidding Documents (PBD), and other related requirements of the Procuring Entity. The lone bidder's bid offer amounting to Three Million Four Hundred Eighty-Seven Thousand Five Hundred Pesos (Php 3,487,500.00), inclusive of applicable EWT and VAT government withholding taxes which is within the ABC of Php 3,500,000.00, was found to be economical and advantageous to the government, and recognized by the OTC-BAC to be the Single Calculated Bid (SCB) (**Annex D**);


**WHEREAS**, the OTC-BAC regular members through the face-to-face meeting held last 28 June 2024, reviewed the Post-Qualification Summary Report (**Annex E**) submitted by the OTC-BAC's authorized representatives, wherein, the eligibility documents of the lone bidder were completely verified and validated, and consistently found to be compliant to the necessary terms and conditions of the procurement project at hand. Therefore, the OTC-BAC after judicious deliberations declared that the Remax International, Inc. was indeed the Single Calculated and Responsive Bidder (SCRB) (**Annex F**);

**WHEREAS**, pursuant to Section 12 of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) mandates that the OTC-BAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or to his/her duly authorized representative;

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolved to **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the following:

- (1) **AWARD OF CONTRACT** via Public Bidding to Remax International, Inc. for the Supply and Delivery of Fifty (50) Laptop Computers amounting to Three Million Four Hundred Eighty-Seven Thousand Five Hundred Pesos (**Php 3,487,500.00**), inclusive of applicable EWT and VAT government withholding taxes; and
- (2) **SIGN AS HEAD OF THE PROCURING ENTITY** the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 28<sup>th</sup> day of June 2024.



**ATTY. CHRISTIAN N. OBERIO**

Attorney III  
and BAC Chairperson



**JOMAR S. DANS**

Chief, Planning and Evaluation Division  
and BAC Vice-Chairperson



**NITA M. LOPEZ-COSARES**

Chief, Administrative and Finance Division  
and BAC Member

On Official Business

**RAMIL HENDERSON S. URRERA**

Supervising Cooperative Development Specialist  
and BAC Member

On Official Business

**PEARL JANE F. BACULI**

Project Evaluation Officer III  
and BAC Member

APPROVED/DISAPPROVED:



**REYMUNDO D.J. DE GUZMAN, JR.**

Executive Director II  
Officer-in-Charge, Office of the Chairperson  
Head of the Procuring Entity

Date: \_\_\_\_\_