

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 009, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO U.P. NATIONAL CENTER FOR TRANSPORTATION STUDIES FOUNDATION, INC. (UP-NCTSFI) FOR THE PROCUREMENT OF LEARNING SERVICE PROVIDER OF BASIC FLEET MANAGEMENT SYSTEM SEMINAR.

WHEREAS, the Office of Transportation Cooperatives' Program Implementing Unit (PIU) for the Public Transport Modernization Program (PTMP) prepared the Terms of Reference (TOR), Project Procurement Management Plan (PPMP) and the Purchase Request (PR) (**Annex A**) for the procurement of a service provider in the conduct of the Basic Fleet Management System Seminar consisting a total of twelve (12) sessions for the year 2024. The timeline of the activities is included in the Supplemental/Addendum of Annual Procurement Plan (APP) of OTC for FY 2024 (**Annex B**);

WHEREAS, considering that the Fleet Management System (FMS) Seminar is novel and unique in its core structure, a market study was initiated by the OTC-PIU as the End-User of the Procurement Project. The study conducted was based on the existing list of learning service providers available in the market, as was gathered from the PhilGEPS record and publicly known registries. It was determined that the University of the Philippines National Center for Transportation Studies Foundation, Incorporated (UP-NCTSFI), has the best approach and capability to develop an enhanced FMS module that aligns well with the objectives and requirements of the OTC for the public transport sector;

WHEREAS, the End-User submitted its Market Study and recommendation to the OTC-BAC to adopt the Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services. In this procurement activity, OTC-BAC sent a Request for Quotation (RFQ) on 18 June 2024 to UP-NCTSFI based on the Terms of Reference prepared by the End-User;

WHEREAS, during the opening of the sealed envelopes held last 26 June 2024, the UP-NCTSFI eligibility documents are as follows: (1) Latest Mayor's/Business Permit FY 2024, (2) PhilGEPS Platinum Registration and Membership, (3) Tax Clearance, (4) Audited Financial Statements of Income Tax Return (ITR) for FY 2023, and (5) Revised Omnibus Sworn Statement (duly signed and notarized). After the careful review, evaluation, and deliberation among the members of the OTC-BAC, it has hereby concluded that the UP-NCTSFI passed and complied with the legal, technical, and financial requirements of the OTC as the Procuring Entity (**Annex C**);

WHEREAS, after a series of fruitful negotiation initiated by the OTC-BAC, eventually, on 01 July 2024, which was the final negotiation meeting with the UP-NCTSFI, the OTC-BAC, found the offered quotation and proposal of UP-NCTSFI to be compliant to all the requirements of OTC as indicated in the TOR. Its price quotation amounting to

Php2,400,000.00, inclusive of applicable EWT and VAT government withholding taxes, is the most economical and advantageous to the Government (**Annex D**);

WHEREAS, the OTC-Bids and Awards Committee (BAC) finds this recommendation in strict accordance with Republic Act (RA) No. 9184 and its 2016 Revised Implementing Rules and Regulations (RIRR); and

WHEREAS, pursuant to RA 9184, the OTC-BAC is duty bound to recommend the award of the contract to the Head of the Procuring Entity;

NOW, THEREFORE, for and in consideration of the foregoing, **WE** the members of the OTC-BAC, hereby **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr Special Order No. 2024-126, dated 12 April 2024 the **AWARD OF CONTRACT** to **U.P. NATIONAL CENTER FOR TRANSPORTATION STUDIES FOUNDATION, INC. (UP-NCTSFI)** via **Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Sec. 53.6)** for the **PROCUREMENT OF LEARNING SERVICE PROVIDER OF BASIC FLEET MANAGEMENT SYSTEM SEMINAR** in the amount of **Two Million Four Hundred Thousand Pesos (Php 2,400,000.00)**, inclusive of appropriate EWT and VAT withholding taxes.

DONE in Quezon City this 2nd day of July of 2024.



ATTY. CHRISTIAN N. OBERIO

Attorney III
and BAC Chairperson



JOMAR S. DANS

Chief, Planning and Evaluation Division
and BAC Vice-Chairperson



NITA M. LOPEZ-COSARES

Chief, Administrative and Finance Division
and BAC Member

On Official Business

RAMIL HENDERSON S. URRERA

Supervising Cooperative Development Specialist
and BAC Member

On Official Business

PEARL JANE F. BACULI

Project Evaluation Officer III
and BAC Member

APPROVED/DISAPPROVED:



REYMUENDO D.J. DE GUZMAN, JR.

Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity

Date: _____