



19 JUNE 2024

MS. JOANNA MARIE R. ILAW

Account Executive

MAPLETREE INCORPORATED/ MEMOXPRESS

Quintin Parede St. Manila,

Binondo, Metro Manila

SUBJECT: NOTICE OF AWARD

Dear Ms. Ilaw,

We are pleased to inform you that based on the result of the Office of Transportation Cooperatives-Bids and Awards Committee (OTC-BAC) meeting conducted last 19 June 2024 for the **SUPPLY AND DELIVERY OF FIVE (5) TABLET COMPUTERS**, the committee came up with the decision to accept and approve the Award of the Contract in the amount of **Three Hundred Twenty Thousand Pesos (PhP320,000.00)**, exclusive of appropriate EWT and VAT government withholding taxes for 5 unit tablet pursuant to OTC-Bids and Awards Committee Resolution No. 007, series of 2024.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the earliest.

You are also required to formally enter into contract with us immediately. Failure to enter into the said contract shall constitute a sufficient ground for cancellation of this award.

Thank you very much.

Very truly yours,


REYMUNDO D.J. DE GUZMAN JR.

Executive Director II

OIC, Office of the Chairperson

Head of the Procuring Entity (HoPE)

Conformé:


MS. JOANNA MARIE R. ILAW

Account Executive