

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 007, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT TO MAPLETREE INCORPORATED/MEMOXPRESS FOR THE SUPPLY AND DELIVERY OF FIVE (5) TABLET COMPUTERS.

“**WHEREAS**, based on the approved Terms-of-Reference (ToR), Supplemental of Annual Procurement Plan (APP) for FY 2024 and Purchase Request (PR), OTC will be acquiring a legitimate supplier for the Supply and Deliver of Five (5) Tablet Computers;

“**WHEREAS**, the said procurement project was referred to the OTC-BAC for action and as per the first authorized PhilGEPS posting undertaken on the 30 May 2024, and with the closing date of 07 June 2024, 09:00 A.M., only one (1) bidder **Mapletree Incorporated/Memoxpress**, submitted its sealed bid envelope to the OTC-BAC Secretariat;

“**WHEREAS**, during the OTC-BAC meeting held at the OTC Conference Room on 07 June 2024, 01:00 P.M., the committee opened, examined and carefully evaluated the submitted eligibility documents: Legal, Technical and Financial Documents of **Mapletree Incorporated/Memoxpress**, and thereby, found to be incomplete and thus ineligible (1) expired PhilGEPS Platinum Certificate of Registration and; (2) the absence of the Latest BIR Income Tax Return for FY 2023 according to Sec. 35.1.b) of the 2016 RIRR of RA 9184 that caused the OTC-BAC to declare a failure of bidding;

“**WHEREAS**, the BAC and the End-User conducted a mandatory review of the Terms of Reference (ToR), and finally decided to conduct a Negotiated Procurement-Small Value Procurement (NP-SVP) (Sec. 53.6) to fast-track this project by engaging a total of twenty-seven (27) prospective bidders and hand-carried the required Request for Quotation (RFQ) last 10 June 2024 with the closing date on 18 June 2024, 09:00 A.M.;

“**WHEREAS**, during the BAC Meeting held on 18 June 2024, 09:00 A.M., out of the 27 invited bidders, only one (1) supplier, **Mapletree Incorporated/Memoxpress** submitted its sealed bid envelope before the closing date, and upon the opening, evaluation, and examination of the submitted bidding documents, it was found out to be legally, technically and financially eligible. The Bid Price Offer with the total amount of Three Hundred Twenty Thousand Pesos (**Php 320,000.00**) is within the Approved Budget for the Contract (ABC) and therefore, declared as the Single Calculated Quotation (SCQ);

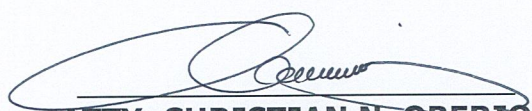
“**WHEREAS**, the Committee sent the OTC-BAC Authorized Team, namely: Mr. Jonathan Huberto A. Planes (OTC-BAC Secretariat) and Mr. Christian A. Jaime (End-User Representative) to conduct Post-Qualification Procedure and Ocular Inspection to **Mapletree Incorporated/Memoxpress** on 18 June 2024;”


“**WHEREAS**, during the OTC-BAC Meeting held on 19 June 2024, the OTC-BAC Authorized Team presented its Post-Qualification Summary Report (expressing that the bidder was indeed post-qualified), thereby, after a careful review and deliberation, the Committee declared the lone qualified bidder **MAPLETREE INCORPORATED/MEMOXPRESS** as the Single Calculated Responsive Quotation (SCRQ) with its Bid Offer amounting to **Three Hundred Twenty Thousand Pesos (Php 320,000.00)** is within the Approved Budget for the Contract (ABC) for the Supply and Delivery of Five (5) Tablet Computers;”


"WHEREAS, the OTC-BAC finds the recommendation and action in strict compliance and in accordance with the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (R.A.) No. 9184 and worthy of being elevated to the Head of the Procuring Entity (HoPE) for final action;"


"NOW, THEREFORE, for and in consideration of the foregoing, WE the members of the OTC-BAC, hereby **RECOMMEND** to the Executive Director II and concurrent Officer-in-Charge, Office of the Chairperson, as the recognized authority pursuant to DoTr-Special Order No. 2024-126, dated 12 April 2024 the **AWARD OF CONTRACT** to **MAPLETREE INCORPORATED/MEMOXPRESS** via Negotiated Procurement-Small Value Procurement (Sec. 53.6) for the SUPPLY AND DELIVERY OF FIVE (5) TABLET COMPUTERS in the amount of Three Hundred Twenty Thousand Pesos (**Php 320,000.00**, exclusive of appropriate EWT and VAT withholding taxes."

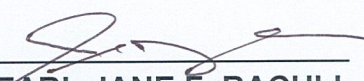
DONE in Quezon City on this 19th day of June 2024.


ATTY. CHRISTIAN N. OBERIO
Attorney III
and BAC Chairperson

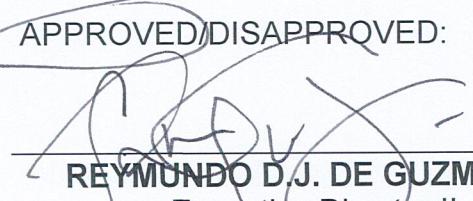

JOMAR S. DANS
Chief, Planning and Evaluation Division
and Vice-Chairperson


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and Member


RAMIL HENDERSON S. URRERA
Supervising Cooperative Development Specialist
and Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and Member

APPROVED/DISAPPROVED:


REYMONDO D.J. DE GUZMAN, JR.
Executive Director II
Officer-in-Charge, Office of the Chairperson
Head of the Procuring Entity