

OTC-BIDS AND AWARDS COMMITTEE

Resolution No. 012, Series of 2023

RECOMMENDING GREAT EASTERN HOTEL, INC. AS THE LOWEST CALCULATED BIDDER (LCB) FOR THE LEASE OF VENUE INCLUSIVE OF MEALS FOR THE TWO (2) DAY 2023 AGENCY AND EMPLOYEE'S PERFORMANCE REVIEW OF THE OFFICE OF TRANSPORTATION COOPERATIVES (OTC).

WHEREAS, based on the Approved Terms-of-Reference (ToR), Supplemental/Addendum of Annual Procurement Plan (APP) for FY 2023 and Purchase Request (PR), the Office of Transportation Cooperatives (OTC) will be conducting a two (2) day 2023 Agency and Employee's Performance Review and one of the procurement item for the said activity is to acquire a service provider that will cater a lease of venue with meals for 26 persons on 11 December 2023 and 51 persons on 18 December 2023;

WHEREAS, the said procurement requirement was referred to the OTC-BAC for action and immediately authorized a team representing a BAC Member, a TWG Member, a Secretariat Member and End-User Representative to deliver/submit the approved Request for Quotation (RFQ) to the identified six (6) lessors/bidders, namely, 1) Torre Venezia Suites, 2) Sequoia Hotel, 3) Cocoon Boutique Hotel, 4) B Hotel, 5) Luxent Hotel, 6) Prime Hotel on 07 November 2023;

WHEREAS, at the closing date on 10 November 2023, 10:00 A.M., only one (1) prospective lessor/bidder, Cocoon Boutique Hotel submitted its bids electronically to the official e-mail address of the Procuring Entity, the committee resolved not to evaluate the submitted bidding documents due to technical issues and concerns at a meeting held also on 10 November 2023, 01:00 P.M.;

WHEREAS, in order to ensure transparency, efficiency, enhance competition and bidders' participation, the OTC-BAC recommended the revision of the ToR to the End-User to expand the covered areas by at least three (3) km. radius from OTC subject to the required approvals and repeat of the procurement process by inviting and sending a Request for Quotations (RFQ) to as many bidders/lessors surrounding the three (3) Km. radius in Quezon City area as the preferred location due to its proximity to the office;

WHEREAS, the OTC-BAC Authorized Representative composed of a BAC Member, a TWG Member, a Secretariat Member and End-User Representative immediately proceeded to the South Triangle, East Triangle and North Triangle Area in Quezon City, namely: 1) Brentwood Suites, 2) Axiaa Hotel, 3) DreamWorld Hotel, 4) Radisson Inn, 5) Casa Pura Hotel, 6) Great Eastern Hotel, 7) L.A. Breza Hotel, 8) Privato Hotel, 9) Verjandel Hotel, 10) Eurotel, 11) West Avenue Hotel, 12) Imperial Hotel, 13) Summit Hotel, 14) Cocoon Boutique Hotel, 15) Torre Venezia Suites, 16)

Sequoia Hotel, 17) B Hotel, 18) Luxent Hotel, 19) Harolds Evotel and 20) Prime Hotel to submit their respective bid price quotations (using the approved RFQs) on November 15-17, 2023;

WHEREAS, the OTC-BAC Authorized Representative offered comprehensive guidance and clarification to the twenty (20) identified hotels, familiarizing them with the details of the bidding process and its requirements;

WHEREAS, among the twenty (20) hotels, fifteen (15) acknowledged the Request for Quotation (RFQ) and committed to participate in the bidding, two (2) hotels were fully booked on the specified date, Luxent Hotel proposed an amount exceeding the ABC, Torre Venezia Suites declined transacting with the government, while Imperial Hotel ceased its operations;

WHEREAS, out of fifteen (15) hotels who accepted the request for quotation and committed to participate, only four (4) prospective lessors/bidders namely, 1) Cocoon Boutique Hotel, 2) L.A. Breza Hotel, 3) Great Eastern Hotel, Inc. and 4) DreamWorld Hotel, successfully submitted their bids before the closing date on 17 November 2023, 10:00 A.M.;

WHEREAS, during the OTC-BAC meeting held at the OTC Conference/Board Room on 20 November 2023, 01:00 P.M., immediately open, evaluated and carefully examine their submitted bids and with the exception of DreamWorld Hotel who is ineligible, all of them passed the eligibility checking (Sec. 23) as defined in the 2016 RIRR of RA 9184 with their respective ranking as follows:

Rank No.	Bidders/Lessors	Financial Bid (Php)
1.	Great Eastern Hotel, Inc.	99,330.00
2.	L.A. Breza Hotel	107,800.00
3.	Cocoon Boutique Hotel	169,400.00

WHEREAS, GREAT EASTERN HOTEL, INC., in its Bid Offer in the amount of **Ninety Nine Thousand Three Hundred Thirty Pesos (Php 99,330.00)** which is equal to the amount of the Approved Budget for the Contract (ABC) amounting to Php 169,400.00 was declared as the Lowest Calculated Bidder (LCB) using the Procurement Mode: Negotiated Procurement-Lease of Real Property or Venue (Sec. 53.9) for this procurement project;

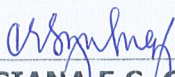
NOW THEREFORE, and in consideration of the foregoing, **WE**, the Members of the OTC-BAC, by virtue of the powers vested on **US** by law, hereby resolve to **RECOMMEND** to the Head of the Procuring Entity (HoPE) and Chairperson of OTC the following:


- (1) **GREAT EASTERN HOTEL, INC.** *via* Negotiated Procurement-Lease of Real Property or Venue (Sec. 53.10) as the Lowest Calculated Bidder (LCB) FOR THE LEASE OF VENUE INCLUSIVE OF MEALS FOR THE TWO (2) DAY


2023 AGENCY AND EMPLOYEE'S PERFORMANCE REVIEW OF THE OFFICE OF
TRANSPORTATION COOPERATIVES (OTC).

- (2) **TO PROCEED IMMEDIATELY TO THE POST QUALIFICATION
PROCEDURE AND OCULAR INSPECTION OF THE** Lowest Calculated
Bidder (LCB) the Great Eastern Hotel, Inc.


DONE in Quezon City this 20th day of November 2023.


CRESENCIANA E.S. GALVEZ
Chief, Cooperative Development Specialist
and BAC Chairperson

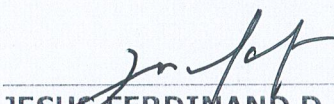

JOMAR S. DANS
Chief, Planning and Evaluation Division
and Vice-Chairperson


ROMMEL EFREN C. LAURENA
Planning Officer IV
and Member

On Official Travel
EMMA M. TAGADTAD
Senior Cooperative Development Specialist
and Member


PEARL JANE F. BACULI
Project Evaluation Officer III
and Member

APPROVED/DISAPPROVED:


JESUS FERDINAND D. ORTEGA
OTC Chairperson
Head of the Procuring Entity