



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
**OFFICE OF TRANSPORTATION COOPERATIVES**

23 November 2023

**MS. JOVELYN CABALLERO**

Sales Associate

**LA BREZA HOTEL, INC.**

155 Mother Ignacia Avenue,  
Brgy. South Triangle, Quezon City

**SUBJECT: NOTICE OF AWARD**

Dear **Ms. Caballero**:

We are pleased to notify you that your bid price and proposal for the **Lease of Venue inclusive of Meals for the Two (2) Day 2023 Agency and Employee's Performance Review of the Office of Transportation Cooperatives (OTC)** to be held on December 11 and 18, 2023 in the amount of One Hundred Seven Thousand Eighty Hundred Pesos (**Php 107,800.00**), inclusive of appropriate EWT and VAT withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 014, series of 2023.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest possible time.

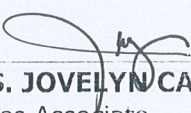
You are also required to formally enter into a contract with us immediately. Failure to enter into the said contract shall constitute sufficient grounds for cancellation of this award.

Thank you very much.

Very truly yours,

  
**JESUS FERDINAND D. ORTEGA**  
Chairperson  
Head of the Procuring Entity

*Conformé:*

  
**MS. JOVELYN CABALLERO**  
Sales Associate

Date: 11-23-2023