



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES

23 May 2023

MS. SHARON G. BUHAYO

President/Bidder's Representative/Authorized Signatory

KOOP KING MULTI-PURPOSE COOPERATIVE

Koop King Building No. 5, East Service Road,
Phase 3 AFPOVAI, Western Bicutan, Taguig City,
Metro Manila

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Buhayo**:

This has reference to our award of contract to your company for the **Supply and Delivery of Sports Apparel for OTC CY 2023 Mid-Year Multi-Activities**, in the amount of Fifty Thousand Eighty-Two Pesos (**Php 50,082.00**), exclusive of appropriate EWT and VAT withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 003, series of 2023.

In relation thereto, notice is hereby given to your company that the performance of the obligations specified in the attached contract shall commence immediately.

Please acknowledge receipt and acceptance of this Notice by signing at the portion below. Keep a copy and return the original copy to this Office the soonest.

Thank you very much.

Very truly yours,

JESUS FERDINAND D. ORTEGA

Chairperson

Head of the Procuring Entity

Conformé:

MS. SHARON G. BUHAYO

President/Bidder's Representative/
Authorized Signatory

Date: _____



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PURCHASE ORDER

Office of Transportation Cooperatives

Entity Name

Supplier : KOOP KING MULTI-PURPOSE COOPERATIVE	P.O. No. : 2023-05-009
Address : Koop King Bldg. N5, East Service Road, AFPOVAI, West Bicutan, Taguig City, MM	Date : May 23, 2023
TIN : 209-595-328-000-NON-VAT	Mode of Procurement : NP-53.9-Small Value procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : 5th Flr. Ben-Lor Bldg., Brgy. Paligsahan, Q.C.	Delivery Term : Free On Board Destination
Date of Delivery :	Payment Term : Within 30 Calendar Days

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Pieces	Customized V-Neck; Fabric: Microdex; Print: Full Coffee Maker	34	Php526.00	Php17,884.00
	Pieces	Bomber Jacket-Class B; Print Embroidery; Fabric	34	947.00	32,198.00

(Total Amount in Words) Fifty Thousand Eighty Two Pesos only P50,082.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth ($\frac{1}{10}^{\text{th}}$) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Pursuant to BSP Circular 980, Series of 2017, Supplier without account from Landbank Phils. (LBP) shall shoulder the transferring payment (Bank Service Charge).

Failure to provide OR/S within 1-5 working days from date of payment shall be reported to BIR.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

JESUS FERDINAND D. ORTEGA

Signature over Printed Name of Authorized Official

Chairperson

Designation

Date

Fund Cluster : _____

Funds Available : _____

NITA M. LOPEZ-COSARES

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : **Php 50,082.00**