



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF TRANSPORTATION COOPERATIVES

29 December 2022

**MS. ANA RUBINI N. BARATA, CSP, CSMS**

President

**ARM CORPORATE SECURITY SERVICES, INC.**

28 Gladiola Street, Roxas District,  
Quezon City, Metro Manila 1103

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Barata**:

This has reference to our award of contract to your company for the **Procurement of Security Services for CY 2023 for the Office of Transportation Cooperatives** in the amount of Three Hundred Forty Seven Thousand Five Hundred Seventy Pesos and Sixteen Centavos (PhP 347,570.16), inclusive of appropriate EWT and VAT withholding taxes for the engagement of a Security Agency with one (1) Security Personnel for twelve (12) months, from January 2023 to December 2023, pursuant to OTC-Bids and Awards Committee Resolution No. 012, series of 2022 which has been accepted and duly approved.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest.

Thank you very much.

Very truly yours,

**CRESENCIANA E.S. GALVEZ**

Chief, Cooperative Development Specialist and  
Officer-in-Charge, Office of the Chairperson  
Head of the Procuring Entity (HoPE)

Conforme:

**MS. ANA RUBINI N. BARATA, CSP, CSMS**

President

Date: **DEC 29 2022**