



06 November 2019

MS. MELANIE P. FONTARUM
General Manager
ST. JUDE MULTI-PURPOSE COOPERATIVE
COOP HOTEL AND EVENT CENTER
Diversion Road, Brgy. Isabang,
Tayabas City, Quezon

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Fontarum**:

This has reference to our award of contract to your cooperative for the **Accommodation with Meals for the TC Congress and Trade Exhibit in South Luzon (Lucena City, Quezon)** on November 13-16, 2019 in the amount of Two Hundred Thirty Five Thousand Pesos (PhP235,000.00), exclusive of appropriate EWT and VAT withholding taxes, has been accepted and approved pursuant to OTC-Bids and Awards Committee Resolution No. 041, series of 2019.

In relation thereto, notice is hereby given to your cooperative that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest.

Thank you very much.

Very truly yours,

MEHEL H. AFALLA
Planning Officer V and
Officer-in-Charge, Office of the Chairman
Head of the Procuring Entity

Conformé:

MS. MELANIE P. FONTARUM
General Manager

Date: _____