



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES

13 June 2019

MR. ANDREW G. DE LUNA

System Consultant

GAKKEN (PHILIPPINES), INC.

130 GPI Building, Aurora Blvd. cor.

A. Lake St., San Juan City

Metro Manila 1500

SUBJECT: NOTICE TO PROCEED

Dear **Mr. De Luna**:

This has reference to our award of contract to your company for the Procurement of One (1) Industrial Photocopier with Printer in the amount of Php150,000.00, inclusive of appropriate EWT and VAT withholding taxes, has been accepted pursuant to OTC-Bids and Awards Committee Resolution No. 018, series of 2019.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office the soonest.

Thank you very much.

Very truly yours,

MEDEL H. AFALLA

Planning Officer V and

Officer-in-Charge, Office of the Chairman

Head of the Procuring Entity

Conformé:

MR. ANDREW G. DE LUNA

System Consultant

Date: 19 June 2019