



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION COOPERATIVES

28 February 2019

MS. LADY ANNE B. MAGABO

Sales Manager
SMX Convention Center
SM Lanang Premier Mall,
JP Laurel Ave., Davao City

SUBJECT: NOTICE TO PROCEED

Dear **Ms. Magabo**:

This has reference to our award of contract to your company for the Lease/Rental of Function Room including Food and Beverages for the event of Transportation Cooperatives Congress in Mindanao (Davao City) ON March 20-21, 2019 in the amount of Php1,460,000.00, inclusive of appropriate EWT and VAT withholding taxes, has been accepted pursuant to OTC-Bids and Awards Committee Resolution No. 09, series of 2019.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this Notice by signing at the portion provided below. Keep a copy and return the original copy to this Office at the soonest.

Thank you very much.

Very truly yours,

MEDEL H. AFALLA
Planning Officer V and
Officer-in-Charge, Office of the Chairman
Head of the Procuring Entity

Conformé:

MS. LADY ANNE B. MAGABO
Sales Manager

Date: _____