

receiving copy

July 28, 2014

MS. ROWENA S. QUIOGUE

Director III

Administrative Service

Department of Transportation and Communications

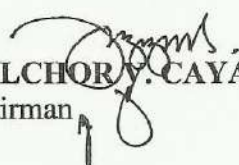
The Columbia Tower, Brgy. Wack Wack,

Ortigas Avenue, 1555 Mandaluyong City

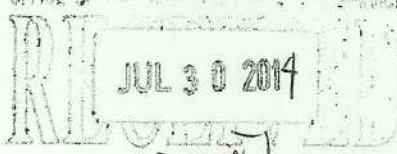
Dear **Director Quiogue**:

Transmitted, herewith is the report of compliance to the filing/submission of this Office officials and employees Sworn Statements of Assets, Liabilities and Net Worth (SALNW) and Disclosures of Business Interests and Financial Connections (DBIFC) and Identification of Relatives in the Government Service as of December 31, 2013 as prescribed under CSC MC No. 7 series of 2004, together with the Plantilla of Personnel as of June 30, 2014 for your information and consideration.

Very truly yours,


MELCHOR V. CAYABYAB
Chairman


AFD/ECM/GTC/gtc
Filename: 2014/Others/DOTC Reports
Transmittal of SALN Report – July 28, 2014

DOTC
OFFICE OF THE SECRETARY OF THE SERVICE

BY: Darwin



May 8, 2014

MR. MARIANITO M. DIMAANDAL
Director IV
Head, Malacañang Records Office
Mabini Hall

Dear Director Dimaandal:

Transmitted, herewith is the copy of Sworn Statements of Assets, Liabilities and Net Worth (SALNW) and Disclosures of Business Interests and Financial Connections (DBIFC) and Identification of Relatives in the Government Service as of December 31, 2013 of **Chairman Melchor V. Cayabyab** of the Office of Transportation Cooperatives as prescribed under CSC MC No. 7 series of 2004, for your consideration.

Very truly yours,


ELEANOR C. MUPAS
Officer-in-Charge
Administrative and Finance Division


AFD: ECM/GM/gtc
Filename: 2014/SALWN
SALWN transmittal/5/8/14

OFFICE OF TRANSPORTATION COOPERATIVES

Summary List of Filer

Statements of Assets, Liabilities and Networth

Calendar Year 2013

Name of Employee	TIN	Position	Networth
1. Cayabyab, Melchor V.	908077310	Chairman	140,000.00

Certified Correct:


ELEANOR C. MUPAS

Officer-in-Charge

Administrative and Finance Division

AFD: ECM/G/c/gtc

Filename: 2014/SALWN

Summary Chairman's Assets-2013



May 8, 2014

HON. FRANCISCO T. DUQUE III
Chairman
Civil Service Commission
Constitutional Hills, Batasang Pambansa
Complex, Diliman, Quezon City

Thru: Ms. Ma. Leticia G. Reyna
Director IV
Integrated Records Management Office

Dear Chairman Duque:

Transmitted, herewith is the copy of the Summary List of Filer together with the copies of Sworn Statements of Assets, Liabilities and Net Worth (SALNW) Disclosure of Business Interests and Financial Connections (DBIFC) and Identification of Relatives in the Government Service as of December 31, 2013 of the Office of Transportation Cooperatives (OTC) Employees as prescribed under CSC MC No. 7 series of 2004, for your consideration.

Very truly yours,


ELEANOR C. MUPAS
Officer-in-Charge
Administrative and Finance Division

AFD: ECM/GTC/gtc
Filename: 2014/SALWN
SALWN transmittal/5/8/14

May 8, 2014

CERTIFICATION

This is to certify that there is no official/employee of this Office that failed to submit their Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interest and Financial Connections for the year 2013 as required under Section 8 of Republic Act No. 6713.

Name of Official/Employee
None

Designation
None

This certification is being issued for whatever legal purpose it may serve.

Quezon City
May 8, 2014


ELEANOR C. MUPAS
Officer-In-Charge
Administrative and Finance Division

SUBSCRIBED AND SWORN to before me this 8th day of May 2014, at Quezon City.


MELCHOR V. CAYABYAB
Chairman

OFFICE OF TRANSPORTATION COOPERATIVES

Summary List of Filers Statements of Assets, Liabilities and Networth Calendar Year 2013

	Name of Employee	TIN	Position	Networth
1	Adena, Teresita J.	202-037-788	Administrative Aide VI	159,288.00
2	Afalla, Medel H.	111-671-790	Planning Officer V	624,000.00
3	Amper, Jose J.	108-883-899	Administrative Aide I	102,000.00
4	Aquino, Delfin P.	202-037-900	Administrative Assistant II	(214,849.08)
5	Asuncion, Renato B.	111-671-816	Administrative Aide III	618,000.00
6	Baculi, Pearl Jane F.	918-741-709	Statistician I	505,752.96
7	Balcita, Francis Emmanuel S.	126-030-835	Administrative Officer II	223,308.11
8	Bas, Andrea C.	158-028-540	Administrative Aide VI	1,135,450.00
9	Capoquian, Gil T.	111-671-890	Administrative Officer V	3,783,607.00
10	Cristobal, Marcelino V.	111-671-686	Administrative Aide III	(37,867.16)
11	Cruz, Albert T.	156-426-001	Cooperative Dev't Specialist I	356,291.27
12	Cruz, Hortencia O.	111-671-912	Planning Officer I	(275,996.27)
13	Frias, Nelin R.	111-671-782	Administrative Officer II	5,930,000.00
14	Galvez, Cresencian E.S.	110-390-738	Administrative Officer V	6,388,495.00
15	Geronimo, Celino Y.	172-604-080	Cooperative Dev't Specialist I	1,572,220.00
22	Ramos, Marilyn J.	002-925-972	Administrative Aide VI	1,433,994.77
16	Laurena, Rommel Efren C.	111-671-904	Project Evaluation Officer III	241,220.74
17	Legaspi Veronica E.	263-753-332	Administrative Officer II	134,000.00
18	Manansala, Lanie S.	906-873-127	Administrative Aide VI	55,000.00
19	Martinez, Corazon B.	111-671-758	Supervising Coop Dev't Specialist	6,322,641.00
20	Mupas, Eleanor C.	111-671-766	Administrative Officer V	11,477,626.00
21	Nunez, Lani P.	153-443-270	Asst. Statistician	(1,153,390.00)
23	Sanchez, Melinda A.	216-966-912	Administrative Aide VI	(776,837.85)
24	Silva, Rodel M.	111-671-709	Administrative Aide III	(98,476.91)
25	Tagadtad, Emma M.	111-671-824	Sr. Coop Dev't Specialist	613,000.00
26	Tarriman, Robert G.	111-671-725	Administrative Aide II	96,727.00
27	Torres, Patricio B.	182-078-170	Administrative Aide VI	56,000.00
28	Urrera, Ramil Henderson S.	183-204-824	Board Secretary II	23,925.00
29	Vargas, Marilyn M.	139-667-411	Administrative Assistant II	214,200.00
30	Villa, Lydia B.	111-671-652	Administrative Assistant III	559,676.00

Certified Correct:

ELEANOR C. MUPAS
Officer-In-Charge
Admin. and Finance Division

Noted:

MELCHOR V. CAYABYAB
Chairman

Republic of the Philippines
Department of Transportation and Communications
OFFICE OF TRANSPORTATION COOPERATIVES
Sugar Center, North Avenue, Diliman, Quezon City

PERSONNEL COMPLEMENT
Calendar Year 2014

NAME	POSITION	REMARKS
Office of the Chairman		
1 Melchor V. Cayabyab	Board Chairman I	
2	Executive Director II	
3	Attorney III	Vacant/Afalla, MH., designated OIC, OED
4 Urrera, Ramil Henderson S.	Board Secretary II	Vacant
5 Villa, Lydia B.	Administrative Assistant III	
Administrative and Finance Division		
1	Chief Administrative Officer	
2	Accountant III	Vacant/Mupas, EC., designated OIC, AFD
3 Mupas, Eleanor C.	Administrative Officer V	Vacant/Cruz, AT., designated Acting Accountant
4 Capoquian, Gil T.	Administrative Officer V	
5 Balcita, Francis Emmanuel S.	Administrative Officer II	
6 Aquino, Delfin P.	Administrative Assistant II	
7 Torres, Patricio B.	Administrative Aide VI	
8 Sanchez, Melinda A.	Administrative Aide VI	
9 Manansala, Lani S.	Administrative Aide VI	
10	Administrative Aide IV	
11 Asuncion, Renato B.	Administrative Aide III	Vacant
12 Silva, Rodel M.	Administrative Aide III	
13 Cristobal, Marcelino V.	Administrative Aide III	
14	Administrative Aide III	
15 Tarriman, Robert G.	Administrative Aide II	Vacant
16 Amper, Jose J.	Administrative Aide I	
Planning and Evaluation Division		
1 Afalla, Medel	Planning Officer V	Vacant/Laurena, REC., designated OIC, PED
2	Planning Officer IV	Vacant
3 Laurena, Rommel Efrén C.	Project Evaluation Officer III	
4	Economist I	
5 Cruz, Hortencia O.	Planning Officer I	Vacant
6 Baculi, Pearl Jane F.	Statistician I	
7 Nunez, Lani P.	Assistant Statistician	
8 Ramos, Marilyn J.	Administrative Aide VI	
9	Administrative Aide III	Vacant
Operations Division		
1	Chief Cooperative Development Specialist	Vacant/Martinez, CB., designated OIC, OD
2 Martinez, Corazon B.	Supervising Cooperative Development Specialist	
3 Galvez, Crescenciana E.S.	Administrative Officer V	
4 Tagadad, Emma M.	Senior Cooperative Development Specialist	
5 Cruz, Albert T.	Cooperative Development Specialist I	
6 Geronimo, Celino Y.	Cooperative Development Specialist I	
7	Administrative Officer II	Vacant
8 Legaspi, Veronica E.	Administrative Officer II	
9 Dino, Nelin F.	Administrative Officer II	
10 Vargas, Marilyn M.	Administrative Assistant II	
11 Adena, Teresita J.	Administrative Aide VI	
12 Bas, Andrea C.	Administrative Aide VI	

Recapitulation

Office of the Chairman	5
Administrative and Finance Division	16
Planning and Evaluation Division	9
Operations Divisions	12
Grand Total	42
Less: Vacant Positions	11
Total	31

Prepared by:

GIL T. CAPOQUIAN
Administrative Officer V

Certified Correct:

ELEANOR C. MUPAS
Officer in Charge

Department of Transportation and Communications
OFFICE OF TRANSPORTATION COOPERATIVES

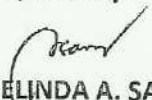
SUMMARY OF FILLED AND UNFILLED POSITIONS
As of December 31, 2013

P/A/P	FILLED	UNFILLED	TOTAL
Office of the Chairman	3	2	5
Administrative and Finance Division	10	6	16
Planning and Evaluation Division	7	2	9
Operations Division	9	3	12
Grand Total	29	13	42

SUMMARY OF FILLED AND UNFILLED POSITIONS
As of June 30, 2014

P/A/P	FILLED	UNFILLED	TOTAL
Office of the Chairman	3	2	5
Administrative and Finance Division	12	4	16
Planning and Evaluation Division	7	2	9
Operations Division	10	2	12
Grand Total	32	10	42

Prepared by:


MELINDA A. SANCHEZ
Administrative Aide VI

Noted by:


GIL T. CAPOQUIAN
Administrative Officer V

*Please see attached Personnel Services Itemization and Plantilla of Personnel.

Department of Transportation and Communications
Office of Transportation Cooperatives
PERSONNEL SERVICES ITEMIZATION and PLANTILLA OF PERSONNEL
As of June 30, 2014

DEPARTMENT: Department of Transportation and Communications									BUREAU/AGENCY: Office of Transportation Cooperatives								
ITEM NUMBER	POSITION TITLE and SALARY GRADE	ANNUAL SALARY		S E P	AREA			P/P/A ATTRITION	NAME OF INCUMBENT	S E X	DATE OF BIRTH	TIN	DATE OF ORIGINAL APPOINT- MENT	DATE OF LAST PROMO- TION	S T A T U S	CIVIL SERVICE ELIGIBILITY	
		AUTHORIZED	ACTUAL		T C O D E	T Y P E	V L										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
1. OFFICE OF TRANSPORTATION COOPERATIVES																	
OTCB-BOCH1-1-1998	BOARD CHAIRMAN I - 28	812,208	812,208	1	000	R	K	A.01.a.01	Cayabyab, Melchor V.	M	01/06/76	908077310000	02/13/13	02/13/13	PA	RA 1080	
OTCB-MEMBEXOF-1-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
OTCB-MEMBEXOF-2-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
OTCB-MEMBEXOF-3-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
OTCB-MEMBEXOF-4-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
OTCB-MEMBEXOF-5-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
OTCB-MEMBEXOF-6-1998	MEMBER (EX-OFFICIO) - 00	0	0	1	000	R	K	A.01.a.01									
2. OFFICE OF THE OTC CHAIRMAN																	
OTCB-EXED2-1-1998	EXECUTIVE DIRECTOR II - 27	752,040	752,040	1	000	R	K	A.01.a.01	VACANT								
OTCB-LEGO3-1-1998	ATTORNEY III - 21	473,916	0	1	000	R	S	A.01.a.01	VACANT								
OTCB-BS2-1-1998	BOARD SECRETARY II - 17	348,336	352,176	2	000	R	A	A.01.a.01	Urrera, Ramil Henderson S.	M	02/23/73	183204824000	03/03/97	03/01/10	P	CSP	
ADAS3-1-2013	ADMINISTRATIVE ASSISTANT III - 09	192,612	202,440	6	000	R	A	A.01.a.01	Villa, Lydia B.	F	07/05/54	111671688000	07/26/82	03/03/97	P	CSSP	
3. ADMINISTRATIVE AND FINANCIAL DIVISION																	
CADOF-8-2013	CHIEF ADMINISTRATIVE OFFICER - 24	597,000	0	1	000	R	K	A.01.a.01	VACANT								
OTCB-A3-1-1998	ACCOUNTANT III - 19	376,212	0	1	000	R	A	A.01.a.01	VACANT								
OTCB-ADOF5-12-2013	ADMINISTRATIVE OFFICER V - 18	376,212	397,356	6	000	R	A	A.01.a.01	Mupas, Eleanor C.	F	11/26/65	111671766000	03/09/87	03/03/97	P	CSP	
OTCB-ADOF5-13-2013	ADMINISTRATIVE OFFICER V - 18	376,212	401,736	7	000	R	A	A.01.a.01	Capoquian, Gil T.	M	06/26/54	111671890000	06/16/81	12/01/95	P	CSP	
OTCB-ADOF2-11-2013	ADMINISTRATIVE OFFICER II - 11	222,588	231,624	5	000	R	A	A.01.a.01	Balcita, Francis Emmanuel S.	M	04/02/66	126030835000	01/02/98	12/29/00	P	CSP	
OTCB-ADAS2-2-2013	ADMINISTRATIVE ASSISTANT II - 08	179,172	180,972	2	000	R	A	A.01.a.01	Aquino, Delfin P.	M	04/26/69	202037900000	12/01/97	03/01/10	P	CSSP	
OTCB-ADA6-4-2013	ADMINISTRATIVE AIDE VI - 06	155,052	155,052	1	000	R	A	A.01.a.01	Torres, Patricio B.	M	06/19/71	183078170000	03/17/14	03/17/14	P	CSSP	
OTCB-ADA6-5-2013	ADMINISTRATIVE AIDE VI - 06	155,052	155,052	1	000	R	A	A.01.a.01	Sanchez, Melinda A.	F	06/29/79	216966912000	08/02/04	03/17/14	P	PD907	
OTCB-ADA6-6-2013	ADMINISTRATIVE AIDE VI - 06	155,052	156,600	2	000	R	A	A.01.a.01	Manansala, Lanie S.	F	02/13/76	906873127000	01/31/02	03/01/10	P	CSSP	
OTCB-ADA4-7-2013	ADMINISTRATIVE AIDE IV - 04	134,172	0	1	000	R	A	A.01.a.01	VACANT								
OTCB-ADA3-3-2013	ADMINISTRATIVE AIDE III - 03	124,812	133,812	8	000	R	A	A.01.a.01	Asuncion, Renato B.	M	11/27/54	111671616000	10/16/82	10/16/83	P	O	
OTCB-ADA3-4-2013	ADMINISTRATIVE AIDE III - 03	124,812	124,182	1	000	R	A	A.01.a.01	VACANT								
OTCB-ADA3-6-2013	ADMINISTRATIVE AIDE III - 03	124,812	133,812	8	000	R	A	A.01.a.01	Silva, Rodel M.	M	08/12/59	111671709000	07/01/91	09/01/91	P	O	
OTCB-ADA3-7-2013	ADMINISTRATIVE AIDE III - 03	124,812	133,812	8	000	R	A	A.01.a.01	Cristobal, Marcelino V.	M	10/11/82	111671686000	04/01/82	02/09/87	P	O	
OTCB-ADA2-11-2013	ADMINISTRATIVE AIDE II - 02	116,100	124,476	8	000	R	A	A.01.a.01	Tarriman, Robert G.	M	05/27/71	111671725000	04/01/89	04/01/89	P	O	
OTCB-ADA1-7-2013	ADMINISTRATIVE AIDE I - 01	108,000	114,648	7	000	R	A	A.01.a.01	Amper, Jose J.	M	04/22/70	107883899000	01/01/92	10/02/92	P	O	

ITEM NUMBER	POSITION TITLE and SALARY GRADE	ANNUAL SALARY		S AREA				PI/PA ATTRITION	NAME OF INCUMBENT	SEX	DATE OF BIRTH	TIN	DATE OF ORIGINAL APPOINTMENT	DATE OF LAST PROMOTION	STATUS	CIVIL SERVICE ELIGIBILITY
		AUTHORIZED	ACTUAL	T	C	T	L									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
4. PLANNING AND EVALUATION DIVISION																
OTCB-PLO5-1-1998	PLANNING OFFICER V - 24	597,000	516,920	4	000	R	K	A.02.a	Afalla, Medel H.	M	04/19/55	111674790000	01/11/77	12/22/00	P	CSP
OTCB-PLO4-1-1998	PLANNING OFFICER IV - 22	511,824	0	1	000	R	S	A.02.a	VACANT							
OTCB-PEO3-1-1998	PLANNING EVALUATION OFFICER III - 18	376,212	393,036	5	000	R	S	A.02.a	Laurena, Rommel Efren C.	M	06/18/65	111671904000	04/07/88	12/29/00	P	CSP
OTCB-ECO1-1-1998	ECONOMIST I - 11	222,588	0	1	000	R	S	A.02.a	VACANT							
OTCB-PLO1-1-1998	PLANNING OFFICER I - 11	222,588	238,644	8	000	R	S	A.02.a	Cruz, Hortencia O.	F	04/27/60	111671912000	09/06/87	12/29/00	P	CSP
OTCB-STAT1-1-1998	STATISTICIAN I - 11	222,588	224,820	2	000	R	S	A.02.a	Baculi Pearl Jane Fabro	F	07/08/81	918741090000	03/16/10	03/16/10	P	CSP
OTCB-ASTAT-1-1998	ASSISTANT STATISTICIAN - 09	192,612	200,436	5	000	R	A	A.02.a	Nuñez, Lani P.	F	07/10/66	153443270000	03/24/92	03/01/01	P	CSSP
OTCB-ADA6-7-2013	ADMINISTRATIVE AIDE VI - 06	155,052	161,340	5	000	R	A	A.02.a	Ramos, Marilyn J.	F	06/18/76	010601005000	01/06/99	01/04/01	P	CSSP
OTCB-ADA3-5-2013	ADMINISTRATIVE AIDE III - 03	124,812	0	1	000	R	A	A.02.a	VACANT							
5. OPERATIONS DIVISION																
OTCB-CCDS-1-1998	CHIEF COOPERATIVES DEVELOPMENT SPECIALIST - 24	597,000	0	1	000	R	K	A.03.a	VACANT							
OTCB-SVCDs-1-1998	SUPERVISING COOPERATIVES DEVELOPMENT SPECIALIST - 22	511,824	534,720	5	000	R	T	A.03.a	Martínez, Corazon B.	F	11/18/58	111671758000	02/08/84	12/29/00	P	O
OTCB-ADOF5-14-2013	ADMINISTRATIVE OFFICER V - 18	376,212	393,036	5	000	R	S	A.03.a	Galvez, Cresenciana E.S.	F	05/05/63	110398798000	05/23/88	12/29/00	P	CSP
OTCB-SRCDs-1-1998	SENIOR COOPERATIVES DEVELOPMENT SPECIALIST - 18	376,212	393,036	5	000	R	T	A.03.a	Tagadtad, Emma T.	F	09/20/59	111671824000	09/01/84	12/29/00	P	CSP
OTCB-ADOF2-10-2013	ADMINISTRATIVE OFFICER II - 11	222,588	236,280	7	000	R	A	A.03.a	Diño, Nellin F.	F	07/07/82	111671782000	04/04/85	05/14/90	P	CSP
OTCB-ADOF2-12-2013	ADMINISTRATIVE OFFICER II - 11	222,588	222,588	1	000	R	S	A.03.a	Legaspi, Veronica E.	F	11/02/86	263753332000	03/17/14	03/17/14	P	PD 907
OTCB-ADOF2-13-2013	ADMINISTRATIVE OFFICER II - 11	222,588	0	1	000	R	S	A.03.a	VACANT							
OTCB-CODES-1-1998	COOPERATIVES DEVELOPMENT SPECIALIST - 11	222,588	233,940	6	000	R	T	A.03.a	Cruz, Albert T.	M	04/30/56	156426001000	09/08/82	03/03/97	P	CSP
OTCB-CODES-2-1998	COOPERATIVES DEVELOPMENT SPECIALIST - 11	222,588	231,824	5	000	R	T	A.03.a	Geronimo, Celino Y.	M	02/18/63	172604080000	02/10/94	12/29/00	P	CSP
OTCB-ADAS2-3-2013	ADMINISTRATIVE ASSISTANT II - 08	179,172	184,608	4	000	R	A	A.03.a	Vargas, Marilyn M.	F	09/27/56	139667411000	02/01/94	03/06/01	P	CSP
OTCB-ADA6-8-2013	ADMINISTRATIVE AIDE VI - 06	155,052	161,340	5	000	R	A	A.03.a	Bas, Andrea C.	F	11/30/67	158028540000	07/01/90	09/20/01	P	CSP
OTCB-ADA6-9-2013	ADMINISTRATIVE AIDE VI - 06	155,052	162,960	6	000	R	A	A.03.a	Adena, Teresita J.	F	06/28/74	202037788000	12/01/97	12/01/97	P	RA 1080
Total Itemized Positions : 42																
===== NOTHING FOLLOWS =====																
I certify to the correctness of the entries from columns 4 to 17 and that employees whose names appear on the above plantilla are the incumbents of the positions. <u>GIL T. SAPOQUIAN</u> / <u>ELEANOR S. MUPAS</u> HRMO III OIC APD June 30, 2014 Date <u>MELCHOR V. CAYABAYAN</u> Chairman Head of Agency																