


Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of October 2013

Agency Name: Office of Transportation Cooperatives
Agency Code: A52075100

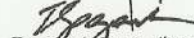
Book No. General Ledger
Account Title: Cash Advances
Account Code: 148

NAMES	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 Year	
A.. Advances for Special Purposes									
1. Local Travel For the month of October 2013	19-Jun-13	Cellno Y. Geronimo	DV# 2013-06-318	10,044.00			X		Liquidated as of October 13, 2013
	5-Sep-13	Emma M. Tagadtad	DV# 2013-09-468	11,770.00	X				Liquidated as of October 4, 2013
	5-Sep-13	Teresita J. Adena	DV# 2013-09-467	11,770.00	X				Liquidated as of October 4, 2013
	20-Sep-13	Melchor V. Cayabyab	DV# 2013-09-485	12,256.00	X				Liquidated as of October, 4, 2013
	9-Oct-13	Melchor V. Cayabyab	DV# 2013-10-530	8,565.00		X			Liquidated as of November 15, 2013
	9-Oct-13	Reymundo De3 Guzman	DV# 2013-10-531	11,933.00		X			Liquidated as of November 18, 2013
	9-Oct-13	Corazon B. Martinez	DV# 2013-10-541	13,040.00		X			Liquidated as of November 18, 2013
	9-Oct-13	Medel H. Afalla	DV# 2013-10-532	13,040.00		X			Liquidated as of November 18, 2013
	9-Oct-13	Pearl Jane F. Baculi	DV# 2013-10-533	13,040.00		X			Liquidated as of November 18, 2013
	9-Oct-13	Emma M. Tagadtad	DV# 2013-10-535	5,120.00		X			Liquidated as of November 14, 2013
2. Foreign Travel									
3. Special Activities/ Project									
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conference Expenses									
3. Postage and Deliveries	9-Oct-13	Gil T. Capoquian	DV# 2013-10-524	10,000.00	X				Liquidated as of October 25, 2013
	29-Oct-13	Gil T. Capoquian	DV# 2013-10-558	10,000.00					
Totals				130,578.00					

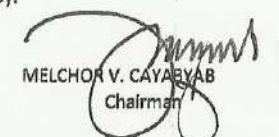
Certified Correct


ALBERT T. CRUZ
Acting Accountant

Verified by:


Teresita L. Panganiban
COA Resident Auditor

Approved by:


MELCHOR V. CAYABYAB
Chairman

Date Submitted: _____